

**MINUTES
CITY OF LONSDALE
ECONOMIC DEVELOPMENT AUTHORITY
MAY 17, 2012**

1. CALL TO ORDER

Vice President Duban called the meeting to order at 7:04 am in the City Council Chambers at 415 Central St. W.

MEMBERS PRESENT:

Dietz, Furrer, Duban, Lieske, Pierskalla and Daleiden

MEMBERS ABSENT:

Kuchinka

STAFF PRESENT:

Joel Erickson, City Administrator

OTHERS PRESENT:

None

2. AGENDA

President Lieske attended the meeting. Lieske asked if there were any additions or deletions to the agenda. A motion was made by Pierskalla and seconded by Dietz to approve the agenda. Vote for: Dietz, Furrer, Duban, Lieske, Pierskalla and Daleiden. Against: None Vote 6-0. Motion carried.

3. APPROVAL OF THE MINUTES FROM THE APRIL 19, 2012 REGULAR MEETING

Lieske asked if there were any additions or deletions to the minutes. A motion was made by Pierskalla and seconded by Furrer to approve the minutes of the April 19, 2012 regular meeting. Vote for: Dietz, Furrer, Duban, Lieske, Pierskalla and Daleiden. Against: None Vote 6-0. Motion carried.

4. TREASURER'S REPORT

a. Consider Approval of the April 2012 Treasurer's Reports

Erickson said March had a beginning balance of \$239,465.50, revenues of \$435.27 and expenses of \$659.55 for an ending balance of \$239,241.22. He said there was an advertising bill in the amount of \$38.10 for approval pertaining to advertising the public hearing for the EDA's proposed Revolving Loan Fund Policy. A motion was made by Dietz and seconded by Furrer to approve the April 2012 Treasurer's Report and one invoice. Vote for: Dietz, Furrer, Duban, Lieske, Pierskalla and Daleiden. Against: None Vote 6-0. Motion carried.

Furrer asked if Lonsdale Hardware and Rental made their April loan payment. Erickson said they made their April payment at the end of March so the payment showed up in March and not April.

5. OLD BUSINESS

a. Update on Lonsdale EDA Sign Adjacent to I-35

Erickson said he will be paying for and picking up the permit from Rice County tomorrow. He said the next step is to submit a permit and fee to MnDoT for their review and approval.

b. Update on Steele Waseca Cooperative Electric and the Lonsdale Business Park

Erickson said Mayor Rud and himself will be attending the May 24, 2012 Steele Waseca Cooperative Electric (SWCE) board meeting to discuss this project. He said he also plans on attending SWCE's annual meeting on June 5, 2012. He said he would update the Board at their next meeting.

c. Update and Discuss Park Improvements to the Property Located at 127 Main St. N.

Erickson said at the last Park Board meeting, the Board approved matching the \$10,000.00 allocated by the EDA. Erickson asked the Board members who was interested in representing the EDA on the planning committee for the park. Furrer and Dietz said they were interested in representing the EDA during planning. Erickson said he is trying to schedule a meeting for mid-June for the planning process to begin.

d. Discuss the Purchase of the Property Located at 133 Main St. N. (Carey Property)

Erickson said the purchase of this property was discussed at the meeting. He also said it plays a role in the design of the future park directly to the south. Dietz said it would be nice to see both properties used as a park. The consensus of the Board was to not pursue anything with the property at this time.

e. Update the 2012 Main Street Flower Pot Plantings

Erickson said letters have been sent out to property owners. He said the deadline to contact staff is May 21st with the plantings complete by June 1st.

6. NEW BUSINESS

- a. None

7. OTHER BUSINESS

a. Additional Items to be Discussed

Dietz left the meeting. Heritage Heating & Air – Erickson said he requested a letter from the City Attorney stipulating the process and estimated cost to pursue collecting the judgment awarded to the City. He said based on the letter from the City Attorney, the estimated cost would be up to \$750.00 and the likelihood of collection is remote. The Board decided to not pursue the matter any further at this time.

Lonsdale Area Chamber of Commerce – Lonsdale Community Days Sponsorship Request

Erickson said he received a sponsorship request from the Lonsdale Area Chamber of Commerce for Community Days. The Board agreed that the EDA should not be a sponsor of Community Days.

b. Items for the June 2012 Agenda

The Board requested the Main Street N. Park, the I-35 sign, flower plantings, Lonsdale 1st and the 2013 budget process be placed on the June agenda.

c. ** Reminder – June Meeting Rescheduled for June 28, 2012

Erickson reminded the Board members that the June meeting was rescheduled to June 28th.

8. ADJOURNMENT

A motion was made by Duban and seconded by Furrer to adjourn the meeting at 7:56 am. Vote for: Furrer, Duban, Lieske, Pierskalla and Daleiden. Against: None Vote 5-0. Motion carried.

Respectfully Submitted:

Joel A. Erickson, City Administrator