

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
MAY 8, 2014**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Kodada, Rud, and Furrer

Members Absent: Daleiden and Pelava

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, City Engineer Kevin Kawlewski, Public Works Director Russ Vlasak

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any additions, deletions or corrections to the agenda. Erickson asked if three additional agenda items could be added: e) Agreement to Mow Property, f) Outdoor Fireworks Display, and g) Agreement for Vehicle Damage Claims

A motion was made by Furrer and seconded by Kodada to approve the agenda with the noted additional agenda items. Vote for: Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 3-0. Motion carried.

5. APPROVAL OF MINUTES

None

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

8. APPROVAL OF THE CONSENT AGENDA

None

9. OLD BUSINESS

10. NEW BUSINESS

- a. Presentation of a Waste Management Youth Recycling Program Green Team in the Amount of \$477.00 to the Tri-City United Lonsdale Elementary PTO for Recycling 31.83 Tons of Cardboard and Mixed Paper – Mike Donnelly, Waste Management

Mike Donnelly of Waste Management provided the Council with Lonsdale's recycling statistics since 2010. He then provided a check in the amount of \$477.00 to three representatives from the Lonsdale Elementary School PTO for recycling almost 32 tons of cardboard and mixed paper. The Council congratulated the Green Team group and thanked Waste Management for their continued support of the program.

- b. Consider Approval of an Application and Permit for a 1-to-4 Day Temporary On-Sale Liquor License for the Melissa Ann Friedges Memorial Softball Tournament at the Jaycee Park and Sticha Park on June 21, 2014

Erickson presented the Council with an application from the Melissa Ann Friedges Memorial for a 1-to-4 Day Temporary On-Sale Liquor License for their annual softball tournament at Jaycee Park and Sticha Park. Al Friedges provided the Council with an overview of the memorial tournament which brought in \$4,000 in 2008 up to \$28,000 in 2013. He noted that last year's money was donated to/for: 1) the Holy Cross bus garage street assessment payment, 2) security control gates inside the Holy Cross school, 3) scholarships to area schools, 4) improvements to area ball fields, and 5) families in need. The Council members all agreed that the tournament was a great community event.

A motion was made by Kodada and seconded by Furrer to approve an application and permit for a 1-to-4 Day Temporary On-Sale Liquor License for the Melissa Ann Friedges Memorial Softball Tournament at the Jaycee Park and Sticha Park on June 21, 2014.

Vote for: Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 3-0. Motion carried.

- c. Review the Bid Received for the 2014 Kalina Park Play Area Project and Consider Approval of Resolution 2014-19, a Resolution to Contract with a Councilmember – Ben Baker, City Planner

Baker stated that the City solicited bids by direct mailing and by advertising the project twice in the local newspaper. He said that only one bid was received from L.A. Kodada & Sons Masonry in the amount of \$9,268.25. Baker noted that the bid came in under City Staff's estimate, and he recommended approval of the bid for concrete work around the new Kalina Park play area. The Council reviewed maps and pictures of the proposed project.

A motion was made by Furrer and seconded by Rud to approve Resolution 2014-19, a resolution to contract with a Councilmember. Vote for: Rud, and Furrer. Vote against: None. Abstained: Kodada. Vote: 2-0-1. Motion carried.

- d. Review the Bids Received for the 2014 3-R Landmark School Project and Consider Approval of a Quote Submitted by Tim Skluzacek Construction, Inc. and Setting a Project Cap in the Not-to-Exceed Amount of \$78,500.00 – Ben Baker, City Planner
- Baker stated that the City budgeted a total of \$60,000.00 over the last three years for much needed repairs and restoration work to the historic 3-R Landmark School building. He said that the 3-R Landmark Group raised \$4,000.00 for the project, and he mentioned that Valspar Corporation and the Southern Minnesota Initiative Foundation will be donating paint for the project, which is valued at \$1,000.00. Baker noted that the City specifically solicited 10 contractors to bid on the project and advertised the project in the local newspaper. He said that two quotes were received: 1) Tim Skluzacek Construction - \$70,362.00 and 2) Einstein Remodeling - \$83,646.60. Baker went through the total project cost including the low bid, alternate bid for painting the fire escape, and a 7% contingency which totaled \$78,312. He suggested setting a not-to-exceed amount for the project at \$78,500.00. Baker explained that City did reach out to the Rice County Historical Society to discuss funding opportunities and long-term plans for the building. The Council reviewed aged and weathered pictures of the school building.

Local historian and 3-R Landmark member, Steve Vosejпка, stated that the schoolhouse was built in 1908 and the last classes were held in 1944-45. He said that there aren't many of the original members of the 3-R Group remaining. He stated that 35 years ago the 3-R Landmark organization was formed to save the historic building from demolition. He said that the group hired an architect and raised funds to completely restore the structure. Vosejпка noted that the school building is known for its cupola and unique Czech architecture.

A motion was made by Furrer and seconded by Kodada to approve a quote submitted by Tim Skluzacek Construction, Inc. as follows:

- \$70,362.00 (low bid)
- \$1,000.00 (crown molding material – to be constructed by a local volunteer)
- \$950.00 (alternate bid - fire escape painting)
- \$5,000.00 (contingency)
- Total project not-to-exceed \$78,500.00
- The project be completed by July 31, 2014 (before Community Days)

Vote for: Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 3-0. Motion carried.

- e. Consider Approval of an Agreement to Mow the City's Vacant Property Located at 1001 Main Street South

Erickson presented the Council with a proposed agreement between Jonathon Thielen and the City of Lonsdale for the mowing/cutting of 1001 Main Street South. Erickson said that Thielen would be responsible for mowing and removing the vegetation grown on the property, and he went through the details of the agreement. Rud stated that Thielen needs to get his own insurance. The Council suggested that the neighbors be notified of the agreement.

A motion was made by Kodada and seconded by Furrer to approve an agreement to mow the City's vacant property located at 1001 Main Street South with the following conditions/comments:

- City Staff should add termination language to the proposed agreement.
- The surrounding property owners should be notified of the agreement.

Vote for: Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 3-0. Motion carried.

f. Consider Approval of an Application for Outdoor Public Fireworks Display at 1001 Main Street South

Erickson presented the City Council with an application to display/launch outdoor fireworks on July 3rd at 10:00 pm at 1001 Main Street South. Matt Brennan and Jeff Smisek explained that the Otto Homburg property was not available for use this year, therefore they asked the Council for permission to move across Idaho Street onto the City's 12-acre property located next to the Water Treatment Plant. They also requested that the Council consider closing Idaho Street SW before and during the fireworks event. Smisek said that he had already contact the Public Works Director and Fire Chief about the event. Rud stated that the fireworks crew should let the neighboring property owners know about the event.

A motion was made by Kodada and seconded by Furrer to approve an application for outdoor public fireworks display at 1001 Main Street South. Vote for: Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 3-0. Motion carried.

The Council thanked the fireworks crew for always putting on such a great fireworks display.

g. Consider Approval of an Agreement for Vehicle Damage Claims Arising from an Unmarked Trenched Settlement within a Construction Zone

At the urging of Council Member Pelava, Erickson presented the Council with an agreement to review that would resolve three vehicle damage incidents that occurred due to an unmarked trenched settlement along Idaho Street SW. Erickson noted that the League of Minnesota Cities denied the claims. He recommended approval of the proposed agreement with a cap of \$1,000.00 per individual incident because the City did not properly sign the construction area per City Code. Erickson noted that proof of vehicle repair would be required before any payments would be made to the three persons making claims. Furrer stated that the City needs to be properly marking construction areas with cones, barricades, and sign in the future.

A motion was made by Kodada and seconded by Furrer to approve an agreement for vehicle damage claims arising from an unmarked trenched settlement within a construction zone. Vote for: Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 3-0. Motion carried.

11. OTHER BUSINESS

a. Department Reports

- Vlasak stated that road patching bids should be coming in for needed road surface repair due to watermain break repairs completed over the past winter.
- Kawlewski stated that bids for the DRS Sanitary Sewer Project are due back to the City on May 22nd. He also noted that the WSB Survey crew will be in town to survey parts of the Area No. 5 Project.
- Baker provided an update on the 2014 Arbor Day event held at Lonsdale Elementary School. The Council reviewed pictures from that event. Baker also stated that Traci Vibo of the DNR contacted the City on May 6th to say that the Linking Lonsdale Grant was ready and that an additional \$8,463.00 was added to the \$81,000.00 original grant amount. Vlasak stated that the remaining wooden boardwalk sections are being stored at R & L Woodcraft.

b. Council Reports

Council Member Daleiden

N/A

Council Member Kodada

Kodada stated that the Park Board will meet on May 13th.

Council Member Furrer

Furrer said that the EDA will meet on May 15th and that the Library Board will meet the following week. Furrer thanked Steve Vosejka for helping out with the EDA's LiveWire Films video which featured Vosejka telling stories about Lonsdale's establishment and history.

Council Member Pelava

N/A

Mayor Rud

Mayor Rud announced that the annual Fireman's Relief Steak Dinner is coming up. He said that the citywide cleanup will be on May 17th. He stated that the citywide garage sale event is happening on May 10th. He provided an update on the Veterans Memorial Project. Rud, Furrer, and Erickson talked about the recent article in the Economic Development Association of Minnesota (EDAM) newsletter, highlighting the Lonsdale Business Park.

Erickson and Rud commented on the City's recent accomplishment of moving up to a AA- bond rating. Erickson explained that the City's strong fund balances and location in proximity to the Twin Cities helped the City achieve that rating.

12. ADJOURNMENT

A motion was made by Kodada and seconded by Furrer to adjourn the meeting. Vote for: Kodada, Rud, and Furrer. Against: None Vote 3-0. Motion carried. The meeting ended at 8:04 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator