

**MINUTES
CITY OF LONSDALE
PARK AND RECREATION ADVISORY BOARD
JUNE 11, 2013**

MEMBERS PRESENT:

Jeanette Utecht, Micki Ziskovsky, and Shelly Narum

MEMBERS ABSENT:

Kevin Kodada & Laura Carpentier

STAFF PRESENT:

City Planner Benjamin Baker

1. CALL TO ORDER

Vice Chairperson Utecht called the meeting to order at 6:05 pm in the Council Chambers at 415 Central Street West.

2. AGENDA

A motion was made by Ziskovsky and seconded by Narum to approve the agenda as presented. Vote for: Utecht, Ziskovsky, and Narum; Against: None. Vote 3-0. Motion carried.

3. MINUTES

A motion was made by Ziskovsky and seconded by Narum to approve the minutes from the April 23, 2013 Regular Meeting and May 14, 2013 Special Tour Meeting. Vote for: Utecht, Ziskovsky, and Narum; Against: None. Vote 3-0. Motion carried.

4. PUBLIC COMMENT

None

5. PUBLIC HEARING

None

6. GENERAL BUSINESS

- a. Consider Approval of the New Prague Girls Fastpitch Association as the July-Aug-Sept 2013 Green Team

Baker stated that the City currently has two Green Team applications on file: 1) New Prague Girls Fastpitch Association (application received 2/19/13) and 2) TCU Titans Youth Wrestling (application received 5/20/13). Baker recommended that the Girls Fastpitch Association be awarded as the next Green Team because they submitted their application first and have not participated in the program yet.

A motion was made by Ziskovsky and seconded by Narum to recommend approval of the New Prague Girls Fastpitch Association as the July-Aug-Sept 2013 Green Team. Vote for: Utecht, Ziskovsky, and Narum; Against: None. Vote 3-0. Motion carried.

b. Review Parks & Trails Priority Projects for the 2014 Budget

The Board members reviewed the updated “Future Parks & Trails Improvement Projects” spreadsheet, dated June 2013, listing the current and future improvement projects. The Board also reviewed the 2007 Master Park & Open Space Plan. Baker asked each of the Board members to prioritize the items that currently do not have a designated funding source. After reviewing the list, they agreed that soccer fields, a dog park, splash pad, skate park, fitness equipment, and a fishing pier should be noted as higher priority items that should receive funding as-soon-as-possible. Utecht said that the City could reuse old concrete culvers as play tunnels for a future dog park. Ziskovsky stated that trail lights would help illuminate the trail system for nighttime use. Narum mentioned that a full-sized hockey rink should also be planned for.

A motion was made by Ziskovsky and seconded by Narum to approve the following project priorities:

2013-2014 Park Projects

Scheduled/Budgeted Projects:

- Downtown Plaza
- Kalina Park Sign
- Larger Trees for Parks/Strategic Locations via Business Park Tree Preservation Plan
- Kalina Park - Andy Jirik Trees (32)
- Landscaping Around Park Signs
- Outfield Fencing for Sticha Park

First Tier Priorities

- Soccer Fields
- Splash/Spray Pad
- Dog Park
- Kalina Park Fitness Equipment

Second Tier Priorities

- Trail Lighting
- Fishing Pier @ Large Pond (near Garfield Avenue)
- Skate Park
- Regulation Sized Ice Hockey Rink

2013-2014 TRAIL PROJECTS

- North-South Trail Connection (Liquor Store – Generation HBC) Project
 - Heath Creek Trail – Boardwalk
 - Heath Creek Trail – Paved Approaches
 - Northeast Trail (8th Avenue NE) – Bituminous Trail
 - Hwy 19 Crossing

- Trender Memorial Park / DRS Field Trail Connection
 - RayAnn Trail Extension & Connection to Downtown/Main Street

- Lonsdale Business Park Trail
 - Southern Trail Extension (Connecting Willow Creek Heights with Garfield Avenue)

Vote for: Utecht, Ziskovsky, and Narum; Against: None. Vote 3-0. Motion carried.

c. Review Downtown Plaza Plans

Baker noted that the Park Board would now be entirely responsible for planning the Downtown Plaza Park. He said that \$40,000 was budgeted for the project: \$20,000 from the Park Fund, \$10,000 from the EDA, and \$10,000 from the Municipal Liquor Store profits. Utecht, Ziskovsky, Narum, and Baker reviewed the preliminary plans and cost estimates initiated by the original Downtown Park Committee. The group reviewed maps of the project site, a proposed site plan, pictures of the site, along with site furniture and landscaping images.

Baker asked the Board members to take a visual preference survey of 16 different water feature photos, ranking the top water fountains that would be the most compatible with the proposed project landscaping and surface materials. They ranked photo number 3, 7, 8, 9, and 11 as the highest rated water fountain features. They agreed that an 8–10 ft. wide low profile fountain ring, having matching landscaping block and cap, would be ideal. They also agreed that the fountain should have an odd number of spraying fountains, preferably four smaller outside fountains and one larger center fountain. The Board members liked the idea of having a jumping or chasing spraying motion for the outside fountains.

The Board members stated that they liked the “Rendezvous style” site furnishings from the Upbeat magazine. Utecht said that the two tables to be located west of the fountain should be pub style tables. Narum suggested that all the site furnishings should match, and the other Board members agreed.

In regard to the proposed site plan, the Members decided that:

- the surface should be stamped concrete for maintenance purposes;
- that ground level planting beds and mulch should be installed along the north and south sides between the raised landscape block planters;
- that sod/grass should be installed on the non-paved areas;
- that a hedge of bushes should be planted along the western and northwestern property line;
- that a privacy fence be installed along the shared property line with 133 Main Street North;
- that two more matching benches be installed around/near the sandbox.

Baker stated that he would revise the site plan accordingly and bring back updated quotes to the next meeting.

d. Update on Parks and Planting Projects

Baker provided an update on the Sticha Park Project, the Kalina Park Project, and the Idaho Street Tree Planting Project. He noted that Park Board member Laura Carpentier recently planted the flowers at the two welcome signs. The Board members reviewed recent pictures of the various projects.

7. MISCELLANEOUS

- Utecht mentioned that grants might be available through Blue Cross & Blue Shield of Minnesota for exercise equipment.

8. ADJOURNMENT

A motion was made by Ziskovsky and seconded by Narum to adjourn the meeting. Vote for: Utecht, Ziskovsky, and Narum; Against: None. Vote 3-0. Motion carried. The meeting ended at 7:37 pm.

Respectfully Submitted:

Benjamin Baker, City Planner