

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
JUNE 11, 2015**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Daleiden, Kodada, Rud, Furrer, and Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker,
City Engineer Kevin Kawlewski, Public Works Director Russ Vlasak

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any additions, deletions or corrections to the agenda.

A motion was made by Kodada seconded by Furrer to approve the agenda as presented.
Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained:
None. Vote: 5-0. Motion carried.

5. APPROVAL OF MINUTES

None

6. PUBLIC HEARINGS

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

None

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Consider Approval of Resolution 2015-36, a Resolution Authorizing Issuance, Awarding Sale, Prescribing the Form and Details and Providing for the Payment of \$1,355,000 General Obligation Improvement Bonds, Series 2015A – George Eilertson, Northland Securities, Inc.

George Eilertson, of Northland Securities, Inc., said that the Council approved issuance and sale of bonds for the Area No. 5 Project at the May 14, 2015 meeting. The Council reviewed the detailed 7-page Bond Sale Results report while Eilertson explained the bond sale results. He said that 2 bids were received from 1) Robert W. Baird & Co. Inc. and 2) Bernard Securities, Inc. Eilertson said that the bids were fair. He explained that Standard & Poor's assigned "AA-" Bond Rating helped the City save around \$60,000, and he applauded City Staff for doing a good job with the bond rating call and follow up work.

A motion was made by Kodada seconded by Pelava to approve Resolution 2015-36, a resolution authorizing issuance, awarding sale, prescribing the form and details and providing for the payment of \$1,355,000 General Obligation Improvement Bonds, Series 2015A. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- b. Consider Approval of Application for Payment No. 3 in the Amount of \$ 84,075.00 to Osseo Construction Company for the Water Tower Rehabilitation Project – Russ Stammer, I & S Group

Ross Stammer, of I & S Group, provided the Council with an update on the Water Tower Project. He said that everything is now 98% complete. He noted that the water tower will be disinfected and put back online sometime next week. Stammer stated that poor weather conditions have pushed back the completion of the project, and he said that he can't fault the efforts of the contractor. Stammer said that the pay application has been reviewed, and he recommended approving Payment No. 3. Pelava asked if the contractor will be painting where the brackets were placed. Stammer ensured the Council that everything would be painted. Kodada asked if the project was on budget. Stammer said yes.

A motion was made by Daleiden seconded by Furrer to approve Application for Payment No. 3 in the amount of \$ 84,075.00 to Osseo Construction Company for the Water Tower Rehabilitation Project. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- c. Consider Approval of Application for Payment No. 1 in the Amount of \$85,460.52 Submitted by Timm's Trucking for the Linking Lonsdale Trail Project – Kevin Kawlewski, City Engineer

Kawlewski provided the Council with an update on the Linking Lonsdale Project. He explained the work completed by the contractor to date, including culverts, abutments, aggregate base, and concrete work. He said that the contractor is in compliance with prevailing wages, required by the DNR Grant. Kawlewski said that the project is on budget and on schedule, but he noted that they are still in negotiations with Timm's Trucking regarding damages done to the WELCO Hill trail during construction. The Council encouraged the Public Works Department to line up the wooden boardwalk sections with the abutments next week. Kawlewski recommended approval of Payment No. 1.

A motion was made by Furrer seconded by Kodada to approve Application for Payment No. 1 in the amount of \$85,460.52 submitted by Timm's Trucking for the Linking Lonsdale Trail Project. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- d. Consider Approval for Staff to Advertise for up to Two Part Time Police Officers at Grade 9 / Step 1 (\$17.91/hr.) – Jason Schmitz, Chief of Police

Schmitz said that the Jacob Lannon will be leaving Lonsdale to work for the Scott County Sheriff's Dept. full time. He asked the Council for authorization to start the hiring process for one or two part-time police officers. The Council reviewed Schmitz's hiring and officer training timeline. Kodada mentioned that it was important to have enough people to fill the schedule. Pelava asked about the Police Reserve Program, and Schmitz provided further information on the program.

A motion was made by Kodada seconded by Pelava to authorize Staff to Advertise for up to two Part Time Police Officers at Grade 9 / Step 1 (\$17.91/hr.). Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- e. Consider Approval to Accept Jacob Lannon's Letter of Resignation as Part Time Police Officer – Jason Schmitz, Chief of Police

Schmitz reported that Jacob Lannon recently accepted a full-time deputy position with the Scott County Sheriff's Department. The Council reviewed Lannon's Letter of Resignation, dated June 8, 2015. Schmitz said that Jacob was very responsible, proactive while working, and always treated people with respect. He said that Jacob was well liked by his co-workers and will truly be missed.

A motion was made by Kodada seconded by Furrer to authorize Staff to accept Jacob Lannon's Letter of Resignation as Part Time Police Officer. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- f. Consider Approval of the Following Liquor Licenses: Lonsdale American Legion – On-Sale Club and Sunday Liquor; Whistle Stop Tavern & Grill – On-Sale and Sunday Liquor; Lonsdale Baseball Association – 3.2% On-Sale; Lonsdale Liquor – Off-Sale and Lonsdale Lions – 3.2% On-Sale – Joel Erickson, City Administrator

Erickson explained that per City Code all liquor licenses expire on June 30th of each year, except for temporary on-sale licenses, which expire on the date stated on the application/permit. Erickson said that application were sent out to the American Legion, Flicek's, the Whistle Stop, the Lions Club, the Lonsdale Baseball Association, and Lonsdale Liquor. He noted that only Flicek's Sports Bar & Grill did not submit an application. Erickson said that the Chief of Police has reviewed the applications, and he said that the City doesn't have any reasons to deny the submitted applications.

A motion was made by Daleiden seconded by Furrer to approve the following Liquor Licenses: Lonsdale American Legion – On-Sale Club and Sunday Liquor; Whistle Stop Tavern & Grill – On-Sale and Sunday Liquor; Lonsdale Baseball Association – 3.2% On-Sale; Lonsdale Liquor – Off-Sale and Lonsdale Lions – 3.2% On-Sale with proof of liquor liability insurance. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- g. Consider Approval to Make a Conditional Job Offer for a Seasonal Public Works Employee at Grade 2 / Step 1 (\$10.42/hr.) – Joel Erickson, City Administrator

Erickson said that the at the May 28, 2015 meeting, the City Council authorized Staff to advertise and interview for another Seasonal Public Works employee. He said one application was received from Tyler Sticha, and he recommended hiring Sticha. He said that Sticha interviewed well and has knowledge and experience that will be valuable to the Public Works Department.

A motion was made by Kodada seconded by Pealva to approve to make a conditional job offer to Tyler Sticha for a Seasonal Public Works Employee at Grade 2 / Step 1 (\$10.42/hr.). Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- h. Consider Approval of an Application and Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License Requested by the Church of the Immaculate Conception – Joel Erickson, City Administrator

Erickson said that the Church of the Immaculate Conception requested a 1-to-4 day temporary on-sale liquor license for their annual church festival being held on Sunday, August 2, 2015. The Council reviewed the application. Erickson said that this is an annual request, and he noted that Staff has no reasons to deny the permit application.

A motion was made by Pelava seconded by Daleiden to approve an application and permit for a 1 Day to 4 Day Temporary On-Sale Liquor License Requested by the Church of the Immaculate Conception. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

i. Consider Approval to Schedule Special Meetings on the City's 2016 Annual Budget – Joel Erickson, City Administrator

Erickson asked the Council to consider scheduling four Special Council meetings to discuss the City's 2016 Budget: 1) Monday, July 20th, 2) Monday, August 3rd, 3) Monday, August 24th, and 4) Monday, September 14th. He said that the preliminary property tax levy will be adopted at the September 24th City Council meeting. After reviewing the proposed dates and their calendars, the Council agreed with the proposed meeting dates.

A motion was made by Daleiden seconded by Kodada to schedule special meetings on July 20th, August 3rd, August 24th, September 14th for discussion on the City's 2016 Annual Budget. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

11. OTHER BUSINESS

a. Department Reports

Vlasak provided an update on the Water Tower Project and 10th Avenue NW/Florida Street SW Project.

Kawlewski provided an update on the Linking Lonsdale Project. Daleiden expressed his concern that MNDOT will not allow pedestrian crossing markings/signs across Hwy 19. The other Council members agreed. Kawlewski said that he will research any possible safety measures that MNDOT would allow.

Baker provided an update on the Veterans Memorial Project. He said that a crowd gathered on June 10th to watch the monuments being installed via a large crane. He said that some of the pavers will be installed next week. The Council recommended locating security cameras at the Main Street Plaza and Jaycee Park.

b. Council Reports

Council Member Daleiden

Daliden stated that the Liquor Store made a profit in May.

Council Member Kodada

Kodada provided an overview from the June 4th Parks & Recreation Commission meeting. He said that the Board took a tour of another floating dock option, but they decided to stay with the original design. He mentioned that the Main Street Plaza will be getting a Little Free Library at the Main Street Plaza.

Council Member Furrer

Furrer stated that the EDA will be hosting an Marketing Forum at the American Legion on June 18th from 5:00 – 7:00pm. She said that approximately 100 kids attended the Summer Reading Program Kickoff pizza party at the Library.

Council Member Pelava

Pelava stated that the Planning Commission meeting will be meeting on Thursday, June 25th to review a Conditional Use Permit application from Casey's General Store. He noted that 13 new home permits have already been issued and 2 more are under review.

Mayor Rud

Mayor Rud congratulated all the recent graduates. He thanked the local Mom's Club for cleaning up the local highway ditches. On behalf of the City of Lonsdale, Rud sent his condolences to the family of Albert Kadrlík. He stated that Albert had been the Mayor of Lonsdale from 1976-1980 and also served on the City Council and Planning Commission.

12. ADJOURNMENT

A motion was made by Kodada and seconded by Furrer to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None Vote 5-0. Motion carried. The meeting ended at 7:47 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator