

**MINUTES  
CITY OF LONSDALE  
CITY COUNCIL MEETING  
JUNE 13, 2013**

**1. CALL TO ORDER**

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:15 p.m. in the City Council Chambers, 415 Central Street West.

**2. PLEDGE OF ALLEGIANCE**

Everyone stood and recited the pledge of allegiance.

**3. ROLL CALL**

Members Present: Daleiden, Kodada, Rud, Furrer, and Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, City Planner Ben Baker,  
City Engineer Kevin Kawlewski and Public Works Director Vlasak

**4. APPROVAL OF AGENDA**

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda. Erickson asked to add "Scheduling a Special Closed Meeting on June 17, 2013 at 6:00 pm to consider a purchase agreement for the property located at 7200 Lonsdale Boulevard West" to the agenda.

A motion was made by Kodada and seconded by Pelava to approve the agenda with the noted addition. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

**5. APPROVAL OF MINUTES**

None

**6. PUBLIC HEARINGS**

None

**7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS**

Fritz Duban, 626 Main Street North, on behalf of the Lonsdale Lions Club, stated that the concession stand was recently rearranged to not block the electrical panel. He also mentioned that the Lions should have received a \$300.00 check from the Melissa Ann Fridges Memorial Softball Tournament. Rud said that the Lions will need to discuss that issue at their next meeting.

The Council thanked the Lions for their commitment to the Jaycee Park concession stand operations.

## 8. APPROVAL OF THE CONSENT AGENDA

None

## 9. OLD BUSINESS

None

## 10. NEW BUSINESS

- a. Consider Approval of Requests from the Lonsdale Area Chamber of Commerce (LACC) for 2013 Community Days – Howard White, Lonsdale Area Chamber of Commerce  
The Council reviewed a list of nine requests, outlined in the Staff Memo from Joel Erickson, dated June 10, 2013, from the LACC for Community Days 2013. Howard White, Lonsdale Area Chamber of Commerce Treasurer, stated that the proposed requests are the same as in previous years. He said that it's great that the City and LACC can work together to make Community Days possible. He asked the Council to favorably consider the requests in order to put on a fun event that brings in many visitors to town. Furrer noted that all this year's events will be located on South Main Street except for the parade and drive-in movie.

A motion was made by Kodada and seconded by Daleiden to approve the requests made by the Lonsdale Area Chamber of Commerce. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- b. Consider Approval of an Amendment to the Northfield Area Ambulance Association (NAAA) Joint Powers Agreement – Joel Erickson, City Administrator  
The Council reviewed a Memo from the Northfield Area Ambulance Association Workgroup regarding an amendment to the NAAA Joint Powers Agreement to dissolve the association. Erickson explained that the NAAA will be officially disbanding on December 31, 2013 because the Northfield Hospital was not willing to except taxpayer money. He said that an informal ambulance group will continue to meet a few times a year. Erickson detailed the proposed amendment to the Northfield Ambulance Association Joint Powers Agreement. Erickson reassured the Council that response times will not change because of the decision to disband the association.

A motion was made by Kodada and seconded by Pelava to approve an amendment to the Northfield Area Ambulance Association Joint Powers Agreement. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- c. Consider Approval of the Following Liquor Licenses: Lonsdale American Legion – On-Sale Club and Sunday Liquor; Flicek's Sports Bar & Grill – On-Sale and Sunday Liquor; Whistle Stop Tavern & Grill – On-Sale and Sunday Liquor; Lonsdale Lions – 3.2% On-Sale; Lonsdale Baseball Association – 3.2% On-Sale and Lonsdale Liquor – Off-Sale – Joel Erickson, City Administrator  
Erickson explained that the requests for liquor licenses are all the same except that Casey's General Store did not apply for a 3.2 beer license this year. He said that no new

requests were received. He stated that the Police Chief reviewed all the applications and no violations or concerns were found.

A motion was made by Daleiden and seconded by Furrer to approve the following liquor licenses: Lonsdale American Legion – On-Sale Club and Sunday Liquor; Flicek’s Sports Bar & Grill – On-Sale and Sunday Liquor; Whistle Stop Tavern & Grill – On-Sale and Sunday Liquor; Lonsdale Lions – 3.2% On-Sale; Lonsdale Baseball Association – 3.2% On-Sale and Lonsdale Liquor – Off-Sale. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- d. Consider Approval to Schedule a Public Hearing on July 11, 2013 at 7:00 pm or Shortly Thereafter to Consider Adopting Assessments for Delinquent Accounts – Joel Erickson, City Administrator

Erickson explained that the City would like to schedule a public hearing for assessing unpaid fire calls and delinquent water/sewer accounts 90 days past due. He mentioned that the City scheduled a similar meeting in 2012.

A motion was made by Kodada and seconded by Pelava to schedule a Public Hearing on July 11, 2013 at 7:00 pm or shortly thereafter to consider adopting assessments for delinquent accounts. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- e. Consider Approval of Change Order No. 1 for the 2012 Street and Utility Improvement Project – Kevin Kawlewski, City Engineer

Kawlewski said that the punch list items are all complete. As requested by the City Council, Kawlewski presented a change order which would allow the contractor to pave the final wear course in August, and no later than September 12<sup>th</sup>. The Council directed WSB & Associates to negotiate with the contractor in regard to the \$5,500 in liquidated damages, warranty period start dates, and extra hours/expenses incurred by WSB for changes to the original scope of work requested by the City.

A motion was made by Daleiden and seconded by Kodada to approve Change Order No. 1 for the 2012 Street and Utility Improvement Project. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- f. Consider Approval of a Quote Submitted by Crysteel Truck Equipment in the Amount of \$6,030.00 for a Monroe Para Glide Retro Install Kit for a Rear Mount Monroe Patrol Wing and Repair of Industrial Poly Liner in Dump Box – Russ Vlasak, Public Works Director

The Council reviewed quotes from Crysteel Truck Equipment for a new wing post assembly and installation for the City’s loader and 2005 Sterling plow truck. Vlasak explained the various issues with the plow truck and loader equipment. Rud asked if City staff had explored trading the loader in to the dealer. He suggested that the City may not want to continue to fix equipment that should be replaced soon. After discussing different options, the Council decided to repair only the plow truck at this time. They

directed City staff to provide the Council with further information on different loader options and create a proposal for the Council to consider at a future meeting.

A motion was made by Pelava and seconded by Kodada to approve a quote submitted by Crysteel Truck Equipment in the amount of \$6,030.00 for a Monroe Para Glide retro install kit for a rear mount Monroe Patrol Wing and repair of industrial poly liner in dump box. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- g. Consider Approval of a Quote Submitted by Crysteel Truck Equipment in the Amount of \$4,890.00 for a Monroe Para Glide Front Wing Post Assembly and Installation – Russ Vlasak, Public Works Director  
This issue was discussion above under Agenda Item (f).

- h. Consider Approval to Schedule a Special Closed Meeting on June 17, 2013 at 6:00 pm to Consider a Purchase Agreement for the Property Located at 7200 Lonsdale Boulevard West as Part of the Lonsdale Business Park Project.  
Erickson suggested that the Council schedule a special closed meeting to continue their discussion on the purchase of the Lonsdale Business Park.

A motion was made by Kodada and seconded by Furrer to schedule a Special Closed Meeting on June 17, 2013 at 6:00 pm to consider a purchase agreement for the property located at 7200 Lonsdale Boulevard West as part of the Lonsdale Business Park Project. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

## **11. OTHER BUSINESS**

- a. Project Updates
- Vlasak stated that crack filling and seal coating work will start next week.
  - Baker provided a brief update on the construction work at Sticha Park. He also mentioned that the Park Board restarted the planning effort for the Main Street Plaza Project. Rud suggested that the City make another offer on the property at 133 Main Street North.
- b. Council / Department Reports

### *Council Member Daleiden*

Daleiden said that the liquor store is still profitable. He mentioned that weather really makes a difference in sales.

### *Council Member Kodada*

Kodada said that the Park Board met on June 11<sup>th</sup>.

*Council Member Furrer*

Furrer stated that the Library Board recently hired new shelver Ashely Larson. Furrer said the Board will be reviewing the applications for the Library Director position.

*Council Member Pelava*

Pelava stated that the Planning Commission is scheduled to meet next week.

*Mayor Rud*

Mayor Rud stated that “Meeting with the Mayor” will be on Saturday at 8:30 am.

## **12. ADJOURNMENT**

A motion was made by Daleiden and seconded by Pelava to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None Vote 5-0. Motion carried. The meeting ended at 8:04 pm.

Respectfully Submitted:

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Joel A. Erickson, City Administrator