

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
JUNE 27, 2013**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Daleiden, Rud, Furrer, and Pelava

Members Absent: Kodada

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, Public Works Director Russ Vlasak, and I & S Engineer Andy Brandel

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda. Rud asked if the scheduled Public Hearing could be conducted after the Green Team check presentation.

A motion was made by Daleiden and seconded by Pelava to approve the agenda with the noted agenda shift. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

5. APPROVAL OF MINUTES

A motion was made by Daleiden and seconded by Furrer to approve Minutes from the May 30, 2013 Regular Meeting, the June 13, 2013 Special Meeting, the June 13, 2013 Regular Meeting and the June 17, 2013 Special Meeting. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

6. PUBLIC HEARINGS

Lonsdale Business Park Phase I – Public Hearing – Andy Brandel, I & S Group
[The Public Hearing was Conducted After - 10. New Business (a) and (b)]

Rud opened the public hearing. The purpose of the hearing is to allow affected property owners an opportunity to hear the details of the project and how much they will be assessed and how the assessments are calculated.

Project Engineer Andy Brandel of I & S Group went through a slide show presentation projected up on the wall for both the Council and audience to see. Presentation handouts were also provided for everyone. He explained the overall site layout, assessment process, anticipated costs and funding, and preliminary assessment roll. After explaining the proposed project and assessments in detail, Brandel asked if anyone had any questions.

Shirley Karman, homeowner at 7145 Lonsdale Blvd. West and Realty Specialist with the U.S. Fish & Wildlife Service located at the Minnesota Valley Wildlife Refuge in Bloomington, stated that there may be a conservation and/or wildlife easement across the southern part of the proposed business park property. She said that the U.S. Fish & Wildlife Service needs to be notified of the planned development. She mentioned that she understands that the City needs to bring in business and jobs, but she worried what her new view across Hwy 19 would look like. She asked what types of businesses would be locating to the new business park. She also asked if traffic access would be open to Trondhjem Lutheran Church.

Erickson stated that a title search was conducted and no such easements were found on the subject property. He explained that the southern portion of the property will purposely be preserved in its current state. He said that a wetland delineation and tree preservation map were both recently conducted for the project. Brandel projected the tree preservation plan on the wall. Erickson assured Karman that the new business park should mirror the existing businesses and building designs found in the current industrial park. He said that access will be provided to the church via Garfield Avenue.

Lori Nickel, 927 Tom Jirik Ct. NW, asked how the assessments were based. Brandel said that the assessments were based on front footage.

Pete Tangren, 852 Estate Street, noted that he was a Parishioner for Trondhjem Lutheran Church, and he asked how far Garfield Avenue would be improved toward the south. Brandel showed him that Garfield Avenue would be paved and improved just past the future Pond View Drive SE extension.

A motion was made by Pelava and seconded by Furrer to close the public hearing. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried. The public hearing closed.

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

A motion was made by Daleiden and seconded by Pelava to approve the consent agenda as follows:

- a. Monthly Bills
- b. Treasurer's Report
- c. Board and Commission Minutes

Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Presentation of a Waste Management Youth Recycling Green Team Check to the Trondhjem Lutheran Church Youth Group – Mike Donnelly, Waste Management
Mike Donnelly of Waste Management introduced himself to the City Council, and he introduced the Trondhjem Lutheran Church Youth Group. On behalf of Waste Management, Donnelly presented the youth group with a check for \$529.00 for helping promote the local mixed paper and cardboard recycling program. The Council thanked the Youth Group from Trondhjem Lutheran Church and Waste Management.
- b. Consider Approval of the New Prague Girl's Fast Pitch Softball Team as the Waste Management Youth Recycling Green Team for July, August, and September 2013 – Ben Baker, City Planner
Baker stated that the City currently has two Green Team applications on file: 1) New Prague Girls Fastpitch Association (application received 2/19/13) and 2) TCU Titans Youth Wrestling (application received 5/20/13). Baker said that the Park Board recommended that the Girls Fastpitch Association be awarded as the next Green Team because they submitted their application first and have not participated in the program yet.

A motion was made by Daleiden and seconded by Furrer to approve the New Prague Girl's Fast Pitch Softball Team as the Waste Management Youth Recycling Green Team for July, August, and September 2013. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- c. Consider Approval of Resolution 2013-25, a Resolution Ordering Improvement and Preparation of Plans and Specifications – Joel Erickson, City Administrator

The Council reviewed Resolution 2013-25 and maps of the proposed improvements while Erickson highlighted the details of the resolution.

Rud stated that the City of Lonsdale is designated as a Tree City USA and wants to be a good neighbor and preserve the natural wooded areas and wetlands on the southern portion of the property. He also said that the project will bring jobs and increased tax base to the City.

A motion was made by Daleiden and seconded by Furrer to approve Resolution 2013-25, a resolution ordering improvement and preparation of plans and specifications. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- d. Consider Approval of Resolution 2013-26, a Resolution Approving Plan and Specifications and Ordering Advertisement for Bids – Joel Erickson, City Administrator

Erickson explained that after the completion and acceptance of the Feasibility Study, conducting the Improvement public hearing, and ordering the plans, the next step is to approve the plans and specifications. Erickson stated that City Staff has reviewed the plans and the project engineers have incorporated the changes into the plans. Vlasak noted that additional access easements may be needed in the future if a water tower is ever erected. Erickson and Brandel explained that adequate access is proposed through Outlot C from Connecticut Drive SE. Pelava asked about lane closures along Hwy 19. Brandel explained that the new turn lanes will be built on the south side of the highway, and only the eastbound slow-moving vehicles lane will be closed during construction.

A motion was made by Daleiden and seconded by Furrer to Resolution 2013-26, a resolution approving Plan and Specifications and ordering advertisement for bids. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- e. Consider Approval of Resolution 2013-27, a Resolution Transferring \$300,000.00 from the 101 General Fund to the 414 Business Park Fund – Joel Erickson, City Administrator

Erickson explained the necessity for all expenses relating to the Business Park to be paid out of the same account. He recommended transferring \$300,000.00 from the 101 General Fund to the already established 414 Business Park Fund for money to be paid out as part of the recently approved purchase agreement.

A motion was made by Furrer and seconded by Pelava to approve Resolution 2013-27, a resolution transferring \$300,000.00 from the 101 General Fund to the 414 Business Park Fund. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- f. Consider Approval of Resolution 2013-28, a Resolution Relating to the Financing of a Proposed Project; Establishing Compliance with Reimbursement Bond Regulations Under the Internal Revenue Service – Joel Erickson, City Administrator
Erickson said that it is typical to finance project like the new business park. He explained that the City expects to issue bonds in the amount of \$2,750,000.00 for improvements of City streets, extension of utilities, and other site improvements to the proposed business park. Erickson noted that the City bond counsel has reviewed the proposed financing bond.

A motion was made by Daleiden and seconded by Furrer to approve Resolution 2013-28, a resolution relating to the financing of a proposed project; establishing compliance with reimbursement bond regulations under the Internal Revenue Service. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- g. Consider Approval to not Waive the Monetary Limits on Municipal Tort Liability Established by Minnesota Statutes 466.04 – Joel Erickson, City Administrator
Erickson explained the three different options available to the City concerning liability insurance. He stated that the City has not waived the monetary limits on municipal tort liability in past years, and he recommended doing the same thing this year again.

A motion was made by Furrer and seconded by Pelava to approve to not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- h. Consider approval of William Turek's Resignation as Part Time Public Works Employee – Joel Erickson, City Administrator
Erickson stated that William Turek resigned from his position as Part Time Employee on June 13, 2013. Erickson said that the Public Works Director does not want to fill the vacant position at this time, but instead provide additional hours to other seasonal and part-time employees in the Public Works Department.

A motion was made by Pelava and seconded by Furrer to approve William Turek's resignation as Part Time Public Works Employee. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

11. OTHER BUSINESS

a. Project Reports

- While the Council reviewed relevant project pictures, Baker provided an update on Sticha Park, Kalina Park, and the Elementary School Addition Project.
- The Council asked Administrator Erickson to contact the new TCU Schools Superintendent.
- The Council decided that the current compost site located at Sticha Park needs to be moved out to the new Garfield Avenue site as soon as the Lonsdale Business Park grading work is finished this Fall. The suggested erecting a sign that states “compost site moving to Garfield Avenue”.
- Vlasak provided an update on seal coating work.

b. Council / Department Reports

Council Member Daleiden

Daleiden provided a brief liquor store update. He said that the Liquor Store recently switched credit card services, and he mentioned that switch should save the store quite a bit of money over time.

Council Member Kodada

N/A

Council Member Furrer

Furrer said that the Library Board is in the process of hiring a new Library Director. She said that the Library staff is doing a good job during this transition time. She mentioned that 130 kids are signed up for the Summer Reading Program. She stated that the EDA is currently working on establishing their goals.

Rud suggested the EDA/City consider submitting another offer on the 133 Main Street North property.

Council Member Pelava

Pelava reviewed the proposed upcoming agenda items for the next Planning Commission meeting.

Mayor Rud

Rud announced that the 3rd of July Fireworks festivities, Lonsdale Pageant, and Community Days are all coming up. He commended all the volunteers for their efforts on making these events happen.

Rud told Staff to think about scheduling a date for the Lonsdale Business Park Ground Breaking Ceremony and the Sticha Park/Kalina Park Grand Openings.

12. ADJOURNMENT

A motion was made by Kodada and seconded by Furrer to adjourn the meeting. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried. The meeting ended at 8:00 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator