

**MINUTES  
CITY OF LONSDALE  
CITY COUNCIL MEETING  
JUNE 28, 2012**

**1. CALL TO ORDER**

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

**2. PLEDGE OF ALLEGIANCE**

Everyone stood and recited the pledge of allegiance.

**3. ROLL CALL**

Members Present: Daleiden, Rud, Furrer, and Pelava

Members Absent: Kodada

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, Public Works Director Russ Vlasak, City Engineer Kevin Kawlewski, and Police Chief Jason Schmitz

**4. APPROVAL OF AGENDA**

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda.

Pelava asked if “additional financial support for Lonsdale Community Days” could be added to the agenda. A motion was made by Daleiden and seconded by Furrer to approve the agenda with the noted addition. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

**5. APPROVAL OF MINUTES**

A motion was made by Furrer and seconded by Pelava to approve the Minutes from the May 31, 2012 Regular Meeting, the June 14, 2012 Special Closed Meeting, and the June 14, 2012 Regular Meeting. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

**6. PUBLIC HEARINGS**

None

**7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS**

None

## 8. APPROVAL OF THE CONSENT AGENDA

A motion was made by Daleiden and seconded by Furrer to approve the consent agenda as follows:

- a. Monthly Bills
- b. Treasurer's Report
- c. Board and Commission Minutes

Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

## 9. OLD BUSINESS

None

## 10. NEW BUSINESS

- a. Consider Approval of Tom Bokman's Letter of Resignation as Part Time Police Officer  
Police Chief Schmitz provided the Council with a letter of resignation from Part Time Police Officer Tom Bokman.

A motion was made by Daleiden and seconded by Furrer to approve Tom Bokman's letter of resignation as Part Time Police Officer. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried

- b. Consider Approval to Authorize Staff to Select Candidates for Interviews as Part Time Police Officers From the October 2011 Applicant Pool  
Schmitz asked the Council to consider filling the recent vacancy with two part timers. He suggested selecting interviewees from the October 2011 applicant pool.

A motion was made by Daleiden and seconded by Pelava to authorize Staff to select candidates for interviews as Part Time Police Officers from the October 2011 Applicant Pool. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried

- c. Consider Approval of Resolution 2012-30, a Resolution Appointing Election Judges for the State Primary Election and the State General Election  
Erickson provided the Council with a list of 11 proposed election judges and a proposed compensation rate of \$7.25/hr to consider.

A motion was made by Daleiden and seconded by Pelava to approve Resolution 2012-30, a resolution appointing election judges for the State Primary Election and the State General Election. Vote for: Daleiden, Rud, and Pelava. Vote against: None. Abstained: Furrer. Vote: 3-0. Motion carried

- d. Consider Approval of the 2013 Street and Utility Improvement Project Engineering Proposal Submitted by WSB & Associate, Inc. in the Hourly Not-to-Exceed Amount of \$149,315.00

Erickson provided the Council with three engineering proposals submitted for the proposed 2013 Street and Utility Improvement Project (south half of CIP Area No. 5): 1) WSB & Associates - \$147,479.00, 2) Bolton & Menk - \$150,700, and 3) I & S Group - \$222,350.00. He said that City staff reviewed the proposals, and he stated that all three companies complied with the requirements of the RFP. The Council reviewed and discussed the submitted proposals. Rud suggested that the City should talk with the property owners in that area again to gauge interest in the project. Erickson said that the feasibility study would be completed first, then a neighborhood meeting would be held, followed by a public hearing around September.

A motion was made by Daleiden and seconded by Furrer to approve the 2013 Street and Utility Improvement Project Engineering Proposal submitted by WSB & Associate, Inc. in the hourly not-to-exceed amount of \$149,479.00. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried

- e. Consider Approval to Schedule a Public Hearing on July 26, 2012 at 7:00 pm or Shortly Thereafter to Consider Adopting Assessments for Delinquent Water and Sewer Accounts and Fire Calls

Erickson explained that typically the City holds one assessment hearing in November of each year to address delinquent water/sewer accounts and fire calls. He asked the Council to consider holding an earlier than normal assessment hearing due to the City recently being made aware of several property ownership changes that occurred where delinquent bills were not paid off. He explained that if delinquent bills are not paid at the time of closing, then the new home owner gets stuck with the responsible for the unpaid bill. Rud stated that a maximum amount should be placed on payment plans. Daleiden asked if the City could prevent a closing from happening.

A motion was made by Daleiden and seconded by Pelava to schedule a public hearing on July 26, 2012 at 7:00 pm or shortly thereafter to consider adopting assessments for delinquent water and sewer accounts and fire calls. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried

- f. Consider Approval of Resolution 2012-31, a Resolution Approving the City's Finding of Fact, Conclusion of Law and Order for Abatement of the Property Located at 514 3<sup>rd</sup> Ave NW

Erickson provided brief background information and an update to the City Council regarding the status of the nuisance property at 514 3<sup>rd</sup> Avenue NW. The Council tabled the issue until the July 12, 2012 Council meeting.

g. Consider Approval to Appoint Cub Scout Pack # 327 as the July-August-September Waste Management Youth Recycling Green Team

Baker provided the Council with the two Green Team applications to review. He mentioned that James Matchinski, of Cub Scout Pack #327, stated that his youth group is interested in being the next Green Team.

A motion was made by Daleiden and seconded by Pelava appointing Cub Scout Pack # 327 as the July-August-September 2012 Waste Management Youth Recycling Green Team. Vote for: Daleiden, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 4-0. Motion carried

h. Consider Approval of Additional Financial Support for Lonsdale Community Days

Pelava said that he was recently approached by the Lonsdale Area Chamber of Commerce requesting that the City help fund the restrooms for Community Days in the amount of \$1,500.00. Since the item was not budgeted, the Council debated whether or not additional money should be given to the community event. Furrer stated that she was under the impression that the Chamber's list of requests, presented to the Council earlier in the year, was final. She stated that she was not in favor of donating extra money toward the event. Daleiden stated that the community as-a-whole would want the City to help out the Chamber this one time. Rud said that Community Days is a nice event, where 50% of the community shows up, and he mentioned that the City needs to think of the big picture.

A motion was made by Daleiden and seconded by Pelava to provide the Lonsdale Area Chamber of Commerce with a one-time donation for portable toilets (essential) during Community Days 2012. Vote for: Daleiden, Rud, and Pelava. Vote against: Furrer. Abstained: None. Vote: 3-1. Motion carried

## 11. OTHER BUSINESS

a. Project Updates

- Kawlewski provided a status update on the 2012 Street Reconstruction Project.
- Erickson talked about the mosquito spraying schedule. He mentioned that there haven't been any complaints received on the mosquito spraying.

b. Council / Department Reports

*Council Member Daleiden*

Daleiden stated that the Liquor Store had a profit in May, and he mentioned that June's numbers were looking okay. He said that Jim Beam bourbon is running a drum set giveaway promotion.

*Council Member Kodada*

N/A

*Council Member Furrer*

Furrer stated that the Main Street Park Committee will be meeting on Friday. She also provided statistics on the Library's Summer Reading Program.

*Council Member Pelava*

Pelava provided a brief community development and building permit report.

*Mayor Rud*

Rud provided an announcement about the upcoming Lonsdale Family Medical Clinic event. He also thanked the City Administrator for attending the League of Minnesota Cities Annual Conference.

**12. ADJOURNMENT**

A motion was made by Pelava and seconded by Furrer to adjourn the meeting. Vote for: Daleiden, Rud, Furrer and Pelava. Against: None Vote 4-0. Motion carried. The meeting ended at 8:06 pm.

Respectfully Submitted:

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Joel A. Erickson, City Administrator