

**MINUTES
CITY OF LONSDALE
ECONOMIC DEVELOPMENT AUTHORITY
JUNE 28, 2012**

1. CALL TO ORDER

President Lieske called the meeting to order at 7:00 am in the City Council Chambers at 415 Central St. W.

MEMBERS PRESENT:

Dietz, Furrer, Duban, Lieske, Kuchinka and Pierskalla

MEMBERS ABSENT:

Daleiden

STAFF PRESENT:

Joel Erickson, City Administrator

OTHERS PRESENT:

John Duban

2. AGENDA

Lieske asked if there were any additions or deletions to the agenda. A motion was made by Furrer and seconded by Pierskalla to approve the agenda. Vote for: Dietz, Furrer, Duban, Lieske, Kuchinka and Pierskalla. Against: None Vote 6-0. Motion carried.

3. APPROVAL OF THE MINUTES FROM THE MAY 17, 2012 REGULAR MEETING

Lieske asked if there were any additions or deletions to the minutes. A motion was made by Pierskalla and seconded by Duban to approve the minutes of the May 17, 2012 regular meeting. Vote for: Dietz, Furrer, Duban, Lieske, Kuchinka and Pierskalla. Against: None Vote 6-0. Motion carried.

4. TREASURER'S REPORT

a. Consider Approval of the May 2012 Treasurer's Reports

Erickson said May had a beginning balance of \$239,241.22, revenues of \$951.62 and expenses of \$148.10 for an ending balance of \$240,044.74. He said there was a legal bill in the amount of \$80.10 for approval pertaining to the Heritage Heating & Air loan. Furrer asked if there would be anymore legal bills. Erickson replied no. Duban asked if a bill from the Lonsdale Area Chamber Commerce was received for the second Business Genius Seminar. Erickson said no. A motion was made by Duban and seconded by Pierskalla to approve the May 2012 Treasurer's Report and the one invoice. Vote for: Dietz, Furrer, Duban, Lieske, Kuchinka and Pierskalla. Against: None Vote 6-0. Motion carried.

5. OLD BUSINESS

- a. Update on Lonsdale EDA Sign Adjacent to I-35
Erickson said the sign permit application has been submitted to MnDoT. He said MnDoT reviewed the sign and said the City needs to include language of regional significance. Erickson said Furrer suggested “Gateway to Czech Country”. The Board agreed the proposed language was good. Erickson said he would send a proof of the language to MnDoT for review and approval.
- b. Update on Steele Waseca Cooperative Electric Annual Meeting
Erickson provided the Board with an update of the Steele Waseca Cooperative Electric Annual Meeting. He said Mayor Tim Rud, Lonsdale Area Chamber of Commerce Executive Director Devin Reyes and himself attended the meeting. Erickson said the City/EDA and Chamber had materials available for attendees to take. Erickson also updated the Board on the Steele Waseca Cooperative Electric Board meeting held on May 24, 2012. He said the meeting went well.
- c. Update and Discuss Park Improvements to the Property Located at 127 Main St. N.
Erickson said the park planning committee held their first meeting on June 15, 2012. He reviewed the meeting and the committee’s priorities. He requested the Board select specific amenities such as style of benches, tables, ect. so they can be presented to the planning committee at their next meeting being held on June 29, 2012. The Board selected the “Rendezvous” benches on page 15 of the Up Beat magazine. The Board also discussed the budget and the types of tables.
- d. Update the 2012 Main Street Flower Pot Plantings
Erickson said all of the planters were planted. He said he had one business that wanted to participate but there was not a planter in front of their business so they decided not to participate. Erickson asked if the Board wanted to purchase additional planters although not all of the planters were planted by businesses. The Board decided to not purchase additional planters.

6. NEW BUSINESS

- a. 2013 Budget Discussion
Erickson said the City Council will be starting the 2013 budget process in early July and recommended the Board also begin discussing their 2013 budget. The Board asked when the last time the EDA was given funding through the property tax levy. Erickson said he did not know and would verify the last time funding was provided. He said it has been at least several years. He suggested the Board request the Lonsdale Area Chamber of Commerce (LACC) Executive Director Devin Reyes attend the July Board meeting to make a funding request so the Board can consider incorporating them into their 2013 budget. The Board agreed Reyes should attend the July Board meeting.

- b. Review of Minnesota Business Development Capital Projects Grant Program Request for Proposal's Application
Erickson said he submitted the grant application by the deadline of June 26, 2012. He said the funding request was in the amount of \$2,121,800.00 and was for the construction of the proposed business park on the east side of town. Erickson said he expected to hear if the grant is awarded around mid- August.

- c. Update on the Lonsdale Area Chamber of Commerce's Second Business Guinness Seminar
Erickson said he was unable to attend the last Lonsdale Area Chamber of Commerce business seminar and asked the Board members that attended for summary. Lieske asked which Board members attended. Duban said herself and Furrer attended the seminar. Duban said she felt the material presented was over the heads of the attendees and geared towards large corporations. The Board discussed the material presented at the seminar and attendee's comments. The consensus of the Board was for the seminars to be focused on the basics of running a business and to not fund the two remaining business seminars scheduled for 2012. Kuchinka said brainstorming sessions with the business community should be held and may be more effective.

7. OTHER BUSINESS

- a. Additional Items to be Discussed
None

- b. Items for the August 2012 Agenda
The Board requested that the 2013 budget, the I-35 sign and an update on Steele Waseca Cooperative Electric be on the July 2012 agenda.

8. ADJOURNMENT

A motion was made by Pierskalla and seconded by Duban to adjourn the meeting at 8:20 am. Vote for: Furrer, Duban, Lieske, Pierskalla and Daleiden. Against: None
Vote 6-0. Motion carried.

Respectfully Submitted:

Joel A. Erickson, City Administrator