

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
JUNE 30, 2016**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Kodada, Daleiden, Rud, Furrer, and Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, City Engineer Kevin Kawlewski

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda.

A motion was made by Kodada and seconded by Pelava to approve the agenda as proposed.

Vote for: Kodada, Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

5. APPROVAL OF MINUTES

Mayor Rud asked if there were any corrections, additions, or deletions to the Minutes. Furrer relayed a minor edit needed on page 6 of the May 26th Regular Meeting Minutes.

A motion was made by Furrer and seconded by Pelava to approve the Minutes from the April 28, 2016 Regular Meeting, the May 12, 2016 Special Meeting, the May 12, 2016 Regular Meeting, the May 26, 2016 Regular Meeting (with the noted edit) and the June 9, 2016 Regular Meeting Minutes. Vote for: Kodada, Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

A motion was made by Daleiden and seconded by Furrer to approve the consent agenda as follows:

a. Monthly Bills

b. Treasurer's Report

c. Board and Commission Minutes

Vote for: Kodada, Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

9. OLD BUSINESS

None

10. NEW BUSINESS

a. Consider Approval of a Site Plan Submitted by Lonsdale Mini Storage for the Property Located at 836 Industrial Park Dr. SE. – Ben Baker, City Planner

Baker read through the Staff Report while the Council reviewed the proposed site plan survey and proposed building elevation pictures. He said that the applicants requested approval of: 1) a 40' x 140' expansion, and 2) two more additional 40' x 340' mini-storage buildings, which would complete the entire build-out of the site. Baker noted that the new site plan was revised to comply with the 75% lot coverage regulation. He explained that the stormwater would drain to two catch basins located along the rear of the property and then piped to the neighboring stormwater pond. Pelava noted that the Planning Commission recommended approval of the proposed site plan at their meeting on June 16th.

A motion was made by Daleiden and seconded by Pelava to approve Land Use Permit / Site Plan Review 2016-02 submitted by Lonsdale Mini Storage for the property located at 836 Industrial Park Dr. SE. Vote for: Kodada, Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

b. Consider Approval to Not Waive the Monetary Limits on Municipal Tort Liability Established by Minnesota Statutes, Sections 466.04 – Joel Erickson, City Administrator

Erickson explained that there are three options for Cities obtaining liability coverage from the League of Minnesota Cities Insurance Trust: 1) not waive the statutory tort limits, 2) waive the statutory tort limit and not purchase excess liability, 3) waive the statutory tort limit, but purchase excess liability. He noted that in past years, the City has always approved not waiving the monetary limits on municipal tort liability and to not purchase excess liability coverage.

A motion was made by Kodada and seconded by Furrer to not waive the monetary limits on municipal tort liability established by Minnesota Statutes, Sections 466.04. Vote for: Kodada, Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- c. Consider Approval of a Quote in the Amount of \$8,400.00 Submitted by Fredrickson's Paint and Body Shop for Painting of the Waste Water Pre-Treatment Building – Joel Erickson, City Administrator

Erickson provided the Council with two quotes collected by the Public Works Department for work to be done at the pre-treat building at the Wastewater Treatment Plant, including painting and sandblasting. He noted that the Public Works Staff recommended approval of the Fredricksons Paint & Body Shop quote over TMI's quote, because it was the lowest bid and the only bid that including sandblasting rusty areas. Daleiden said that he read the quotes in detail, and he said that the two submitted quotes were not bidding on the same work. He suggested creating a bid sheet so that bidders can appropriately submit apples-to-apples quotes.

A motion was made by Daleiden and seconded by Kodada to: 1) reject the two submitted quotes, 2) direct City Staff create an official quote sheet, 3) have the two businesses resubmit new quotes. Vote for: Kodada, Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- d. Consider Approval of the Following Liquor Licenses: Lonsdale American Legion – On-Sale Club and Sunday Liquor; Whistle Stop Tavern & Grill – On-Sale and Sunday Liquor; Lonsdale Baseball Association – 3.2% On-Sale; Lonsdale Liquor – Off-Sale and Lonsdale Lions – 3.2% On-Sale – Joel Erickson, City Administrator

Erickson provided the Council with applications for annual liquor license renewals to review. He said that the Chief of Police reviewed the applications, and he didn't find any reasons not to approve the applications. Kodada verified that the American Legion was covered for Sunday sales. Erickson said yes.

A motion was made by Kodada and seconded by Pelava to approve Liquor Licenses for the following establishments: Lonsdale American Legion – On-Sale Club and Sunday Liquor; Whistle Stop Tavern & Grill – On-Sale and Sunday Liquor; Lonsdale Baseball Association – 3.2% On-Sale; Lonsdale Liquor – Off-Sale and Lonsdale Lions – 3.2% On-Sale. Vote for: Kodada, Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- e. Consider Approval of Dissolution of the Rolling Ridge Market Place Owners Association – Joel Erickson, City Administrator

Erickson explained that with Fred's severing from the association, the bank owned property purchased, the new owner ready to develop the vacant property, and the fact that no members from the Rolling Ridge Market Place Owner Association (RRMPOA) are interested in managing the Association, the RRMPOA has been meeting to discuss potentially dissolving the Association. He said that in order for this to proceed, Staff is requesting that the City Council authorize Staff to proceed toward dissolution of the RRMPOA. Erickson stated that the Association members have agreed to split the legal costs based on the monthly cost share percentage. Erickson said that Lonsdale Liquor would be responsible for 13.49% or \$1,268.06. He said that the following items would need to be worked through, including: 1) ownership of Ash Street NE, which is currently a private road owned by the RRMPOA, 2) subdivision/platting, 3) taxes, and 4) access

easements. Rud stated that it was important to have all the access easements and agreements in place. The Council agreed that they were generally okay with moving towards dissolution of the RRMPOA.

A motion was made by Pelava and seconded by Kodada to approve moving forward towards dissolution of the Rolling Ridge Market Place Owners Association. Vote for: Kodada, Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

f. Consider Approval to Accept the Rolling Ridge Market Place Traffic Study – Joel Erickson, City Administrator

The Council reviewed a 34-page traffic study completed by WSB & Associates for the future development of the Rolling Ridge Market Place and 8th Ave NE & Birch Street NE properties in order to better determine future access and traffic improvements. Erickson explained that three scenarios were studied which considered different percentages of retail and high density residential on the vacant properties. He said that since there is only one public access to the Rolling Ridge Market Place, that additional accesses were studied, including Arizona Street SE and Baldwin Street NE. Erickson and Kawlewski provided a summary of the report, which showed that a secondary access onto Hwy 19 was needed. Erickson noted that the Planning Commission reviewed the study at their last meeting, and they recommended that: 1) the Baldwin Street NE access should be avoided, and 2) 8th Avenue NE should be expanded to handle the increased traffic. Daleiden asked why 8th Avenue NE and Hwy 19 couldn't function like Western Avenue near WalMart in Faribault. Kawlewski questioned the potential functionality of 8th Avenue NE due to the short vehicle stacking distance between Hwy 19 and Ash Street NE. Rud asked if the Industrial Drive SE & Hwy 19 intersection should be included into the traffic study. He also suggested scheduling meetings with MNDOT to see if the Arizona Street SE access would be a realistic option. Kawlewski said that an Arizona Street SE access may be a challenge due to access management spacing rules, but that a right-in/right-out concept may be looked at by MNDOT more favorably. Pelava stated that the developer of the Rolling Ridge Market Place needs direction from the Council on where the alignment of the road should be, so that the commercial buildings can be positioned correctly. Furrer asked if there was a traffic study done at the original development of the Rolling Ridge Market Place back in the early-2000s. Kawlewski provided the Council with a history of the Rolling Ridge and Harvest Ponds developments. Rud said that the City should look at the big picture, and he encouraged Staff to start conversations with MNDOT.

A motion was made by Kodada and seconded by Furrer to table the agenda item. Vote for: Kodada, Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

g. Consider Approval to Schedule Special Meetings on the City's 2016 Annual Budget – Joel Erickson, City Administrator

Erickson asked the Council to consider scheduling special budget meetings for: July 18th, August 1st, August 15th, August 29th, and September 12th all at 6:00 pm. The Council members all agreed that those dates/times should work in their schedules.

A motion was made by Kodada and seconded by Furrer to schedule Special Meetings dates on the City's 2016 Annual Budget on July 18th, August 1st, August 15th, August 29th, and September 12th all at 6:00 pm. Vote for: Kodada, Daleiden, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

h. Update on the Community Center Project – Joel Erickson, City Administrator

Erickson stated that there have been three Community Center Task Force meeting to date. He said that the group has discussed the desired amenities, estimated costs, and potential locations for the center. The Council reviewed the summaries of each meeting including idea charts, amenity-cost sheets, and maps. He noted that the group narrowed the scope of the project to not include an indoor ice rink due to the \$7-8 million price tag. He said the group also recently selected the Main Street South & Idaho Street SW site as the best location for the Community Center.

Rud thanked Erickson for doing an excellent job in taking the lead on the Community Center Project.

11. OTHER BUSINESS

a. Staff Reports

Public Works Director
N/A

City Engineer
Kawlewski provided the Council with updates on the current construction projects underway, including the NE Mill & Overlay Project, Linking Lonsdale Project, and Area No. 5 – Project. He noted that BCM will be replacing approximately 200-300 ft. of curb along Arizona Street SE before the final lift is paved.

City Administrator
Erickson said that the Council will be receiving more information on solar gardens at one of their upcoming meetings. He said that he has been working on EDA items along with the Community Center Project.

City Planner
Baker provided an update on the 2016 Comprehensive Plan and building permits. He also provided the Council with pictures of the June 24th Fishing Pier Grand Opening event.

b. Council Reports

Council Member Daleiden

Daleiden provided an update on Lonsdale Liquor.

Council Member Kodada

Kodada stated that the Park Board will be meeting on July 12th. Rud commended the Park Board and City Staff for their work on the new fishing pier and the excellent turnout at the grand opening event. Furrer thanked Dave Brokl for his help launching the canoes during the event.

Council Member Furrer

Furrer said that the EDA will be reviewing grant applications from local businesses at their next EDA meeting. She also stated that the Library is currently advertising for two positions.

Council Member Pelava

Pelava provided a recap of the last Comprehensive Plan Committee Meeting, and he relayed the latest stats on new home permits.

Mayor Rud

Rud thanked Erickson and City Staff for their proactive approach on mitigating blight/nuisance issues throughout town. He announced that Lonsdale will be having their annual fireworks display on July 3rd. He mentioned that a Dog Park fundraiser will be held on July 9th from 4:00-7:00 pm at the Next Chapter Winery. Rud stated that the American Legion will be hosting a “Best Ribs in Town” event on July 15th.

12. ADJOURNMENT

A motion was made by Kodada and seconded by Pelava to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. The meeting ended at 8:16pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator