

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
JULY 10, 2014**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Daleiden, Kodada, Rud, and Furrer

Members Absent: Pelava

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, City Engineer Kevin Kawlewski, Public Works Director Russ Vlasak

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any additions, deletions or corrections to the agenda. Erickson asked if 1) Resolution 2014-28 and 2) Paving Industrial Drive SE could be added to the agenda.

A motion was made by Furrer and seconded by Kodada to approve the agenda with the requested additions. Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

5. APPROVAL OF MINUTES

None

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

8. APPROVAL OF THE CONSENT AGENDA

None

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Consider Approval of a Proposed Amendment to the Lonsdale Firemen's Relief Association By-Laws – Shannon Morsching, LFRA Treasurer

Lonsdale Area Fire Relief Association Treasurer Morsching provided an update on the Relief Association's investment funds. He stated that their funds have rebounded nicely since the recession of 2008. Morsching said that over the last year, their investment funds have done particularly good, and he asked the Council to consider a recommendation made by the LFRA to increase the annual service benefit amount by \$200.00 per year, from \$2,100.00 to \$2,300.00. Rud reminded everyone that the LFRA members actually took a deduct in their annual service benefit during the past recession. He thanked Morsching for his good work as Treasurer, and he also thanked the other fire fighters for their great service to the community. The Council reviewed the proposed amendment and the numbers from the LFRA's funds.

A motion was made by Kodada and seconded by Daleiden to approve a proposed amendment to the Lonsdale Firemen's Relief Association By-Laws. Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- b. Consider Approval of a Sealed Bid in the Amount of \$500.00 Submitted by Dick Patch for a Forfeited 2000 Chevrolet Mini-Van – Jason Schmitz, Chief of Police

Schmitz said that back in February 2013, the Lonsdale Police Department made a DUI arrest and obtained the associated vehicle through the foreclosure process. He said that the forfeited vehicle is in poor condition with approximately 180,000 miles. Schmitz stated that after receiving no bids on the vehicle, and it was being considered for salvage until receiving a bid for \$500.00. He recommended that the City accept the bid for the 2000 Chevy van. Furrer asked if the City had a sealed bid on file. Schmitz replied yes.

A motion was made by Daleiden and seconded by Kodada to approve a sealed bid in the amount of \$500.00 submitted by Dick Patch for a forfeited 2000 Chevrolet Mini-Van. Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- c. Consider Approval to Hire Jacob Lannon as a Part Time Police Officer at Grade 9 / Step 1 (\$17.91/hr.) – Jason Schmitz, Chief of Police

Schmitz asked the Council to consider hiring Jacob Lennon as a Part Time Police Officer. He said that Lennon recently graduated with an Associate of Science degree in Criminal Justice and Law Enforcement. Schmitz said that Lennon currently works in the Rice County Water Patrol Division and comes highly recommended from other officers in the law enforcement community.

A motion was made by Daleiden and seconded by Furrer to approve hiring Jacob Lannon as a Part Time Police Officer at Grade 9 / Step 1 (\$17.91/hr.) pending successful completion of all required pre-employment testing. Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

d. Review of Proposed Ordinance 2014-258 (Amending the 2014 Fee Schedule/Deferral of WAC/SAC Fees) and a Deferred Payment Agreement – Joel Erickson, City Administrator

In preparation for an upcoming public hearing, Erickson asked the Council to review proposed language for an amendment to the City's Fee Schedule that would allow residential home contractors to defer payment on WAC and SAC fees. The Council read through the proposed amendment language. He explained that there would be two triggers that would require payment of the WAC/SAC fees: 1) change in ownership, and 2) 12 months from the City issuing the building permit. He asked the Council if 12 months was long enough, and they agreed with the proposed duration limit. Daleiden noted that it might be a good idea to have a sunset date so that the City can review the results of the amendment and not get taken advantage of. Erickson said that the Council reviews the Fee Schedule annually in January. The Council reviewed an agreement created by the City Attorney that would be required of any contractor looking to take advantage of the deferment. Kodada noted that the City would not be losing any money. Rud said that the City is on the right track with trying to spur the construction of new residential homes.

No official action was taken on the topic.

e. Consider Approval of an Agreement Between the City of Lonsdale and Safe Assure Consultants, Inc. in the Amount of \$3,968.00 for OSHA Compliance and Safety Training – Joel Erickson, City Administrator

Erickson stated that the City has been contracting with Safe Assure since 2004. He said that he has been satisfied with their services. He noted that if the City was cited for an OSHA policy violation that Safe Assure would reimburse the City for any fine as a guarantee for their services. The Council reviewed the attached agreement for OSHA safety/training between the City of Lonsdale and Safe Assure. Furrer mentioned that Safe Assure has done a good job at making the topics interesting for City staff.

A motion was made by Kodada and seconded by Furrer to approve an agreement between the City of Lonsdale and Safe Assure Consultants, Inc. in the amount of \$3,968.00 for OSHA Compliance and Safety Training. Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- f. Consider Approval of Application for Payment No. 5 in the Amount of \$369,110.20 to Heselton Construction for the Lonsdale Business Park – Josh Pope, I & S Group
Project Engineer Josh Pope, of I & S Group, provided a construction update on the Lonsdale Business Park Project. He said that construction on the Hwy 19 turn lanes and Garfield Avenue is underway. Pope said that Heselton Construction submitted an application for Payment No. 5 for work performed through June 13, 2014. He said that I & S Group has reviewed all quantities and is recommending payment. Pope said that some issue spots were noted with the paving of Commerce Drive SE, but he assured the Council that those suspect soft spots were completed after the proposed application for payment. He said that the City will not be paying for anything that is not deemed acceptable. Rud stated that the City and public expect a good project, and he told Pope that any issues need to be addressed. Furrer asked if there could be issues with the base layers of the new road. Pope noted that the base layer materials were verified, but he said that geotechnical tests were to be conducted to figure out if the issues are stemming from the base materials or from the application/craftsmanship of the asphalt payment.

A motion was made by Daleiden and seconded by Kodada to approve Payment No. 5 in the amount of \$369,110.20 to Heselton Construction. Vote for: Daleiden, Kodada, and Rud. Vote against: Furrer. Abstained: None. Vote: 3-1. Motion carried.

- g. Consider Approval of Resolution 2014-28, a Resolution Contracting with a Councilmember

Erickson explained that the City used Rud Construction to help with emergency repair work to a watermain break. He said that the proposed resolution is standard practice when doing business with a Council member.

A motion was made by Kodada and seconded by Furrer to approve 2014-28, a resolution to contract with a councilmember. Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: Rud. Vote: 3-0-1. Motion carried.

- h. Discuss Paving Industrial Drive SE

Vlasak explained that the Public Works Department recently completed the excavation and base work on Industrial Drive SE and he asked the Council to consider authorizing City Staff to get the paving completed on that section of roadway. Erickson stated that the current one-lane road is a safety hazard, especially with its location adjacent to Sticha Park. He said the road needs to be opened as-soon-as-possible to avoid causing an accident. Vlasak said that he estimated the paving portion of the project to come in around \$25,000.00. The Council directed the Public Works Department to open the road back up again with a gravel surface for now and then pave the roadway once all base issues area resolved.

A motion was made by Kodada and seconded by Furrer to authorize City Staff to solicit quotes and complete the paving of Industrial Drive SE in the not-to-exceed amount of \$30,000.00. Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

11. OTHER BUSINESS

a. Department Reports

- Kawlewski stated that bids will be opened for the Linking Lonsdale Project on July 16, 2014. He said that the DRS Sewer Project will start construction in mid-August. He also provided an update on the Area No. 5 Project.
- Erickson reminded the Council that their first 2015 Budget Meeting is scheduled for July 15, 2014 at 6:00 pm.
- Pope and Baker provided an update on the paving of the Southern Trail through the new Lonsdale Business Park and Rezac Nature Center.

b. Council Reports

Council Member Daleiden

Daleiden provided an update on Lonsdale Liquor. He mentioned that sales numbers were doing great before the 4th of July weekend.

Council Member Kodada

Kodada provide an update on the July Park Board meeting. He said that the Board looked at their priority projects and proposed budget for 2015. He also explained the Safe Routes to School (Grant) planning project.

Council Member Furrer

Furrer said that the Library Board and EDA will meet next week. She mentioned that over 300 kids attended the Library's Summer Reading Program

Council Member Pelava

N/A

Mayor Rud

Mayor Rud stated that the City recently closed on the property at 133 Main Street North, the future site of the Lonsdale Area Veterans Memorial. He thanked the EDA for their help in getting parking stalls painted along Main Street in the Downtown Area.

12. ADJOURNMENT

A motion was made by Daleiden and seconded by Furrer to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, and Furrer. Against: None Vote 4-0. Motion carried. The meeting ended at 6:56 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator