

**MINUTES
CITY OF LONSDALE
REGULAR CITY COUNCIL MEETING
July 14, 2011**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 pm in the Council Chambers at 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the Pledge of Allegiance.

3. ROLL CALL

Present: Daleiden, Kodada, Rud, Furrer, and Pelava

Absent: None

Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, Public Works Director Russ Vlasak, Library Director Diana Tallent

4. AGENDA

Mayor Rud asked if anyone had any additions, deletions, or corrections to the agenda.

A motion was made by Pelava and seconded by Furrer to approve the agenda as presented. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

5. APPROVAL OF MINUTES

None

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

None

9. OLD BUSINESS

a. Update on Fireworks Insurance Policy for Community Days

Erickson reported that after a recent conversation with Flicek Insurance, it is looking unlikely that the City will have to sponsor the Community Day's fireworks insurance policy, because the Community Days Committee received a quote from an insurance company to write the fireworks policy.

10. NEW BUSINESS

- a. Consider Approval of Change Order No. 1 in the Amount of \$15,194.10 Submitted by Municipal Builders, Inc. for the Water Treatment Plant – John Stewart, BDM
Project Engineer John Stewart explained that following the bid opening for the project, the Minnesota Department of Health provided comments that require necessary changes to the plans. He reviewed the comments and the itemized list of changes with the City Council. Stewart also provided a status update on the project. He mentioned that there may be a little delay in receiving the exterior block material. Kodada stated that the lull in timing should definitely be noted if another change/problem comes up in the future.

A motion was made by Kodada and seconded by Furrer to approve Change Order No. 1 in the amount of \$15,194.10 submitted by Municipal Builders, Inc. for the water treatment plant. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

- b. Consider Approval of a Quote Submitted in the Amount of \$6,575.00 by Klein Underground, LLC to Install Drain Tile on Industrial Drive SE
Vlasak provided the Council with initial cost estimates for drain tile work proposed to be completed this Fall along Industrial Drive SE. He said that the proposed tile line will help preserve the road because leaching water from the hillside is causing serious deterioration of the street. The Council directed City staff to create a bid sheet so all the quotes are identical. No action was taken on the issue.

- c. Consider Approval of Ordinance 2011-245, an Ordinance Amending Chapter 150: Building Regulations & Construction of the City Code
Erickson explained that State electrical inspections were labeled as one of the “non-essential services” by the State of Minnesota during its government shutdown. Erickson further explained that the State shutdown will delay current on-going and proposed building/ electrical projects because official electrical inspections will not be available. Erickson suggested entering into a contract with Lonsdale’s current State Electrical Inspector, Randy Edel, to perform inspections for the City until the Department of Labor and Industry is fully funded for the 2011 fiscal year. Erickson mentioned that the State should be finalizing a budget soon, leaving the proposed contract as a very short-term solution to keep local projects going. He also stated that the City needs to adopt the Minnesota Electrical Act to Chapter 150 of the City Code in order for Mr. Edel to enforce the State’s electrical regulations.

A motion was made by Kodada and seconded by Pelava to approve Ordinance 2011-245, an ordinance amending Chapter 150: Building Regulations & Construction of the City Code. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

- d. Consider Approval of a Contract Between the City of Lonsdale and Edel Inspections, LLC to Provide Professional Services in Conjunction with Administering and Providing Electrical Inspections in Accordance with Lonsdale Ordinance 2011-245

Erickson stated that the City Attorney did review the proposed contract, which is very similar to contracts recently signed by the City of Northfield and New Prague.

A motion was made by Daleiden and seconded by Furrer to approve a contract between the City of Lonsdale and Edel Inspections, LLC to provide professional services in conjunction with administering and providing electrical inspections in accordance with Lonsdale Ordinance 2011-245. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried.

e. Discuss the City's 2012 Budget

Erickson provided the Council with overview information on items that will need to be considered along with the City's 2012 Budget, including the following: 1) 800 mHZ, 2) Capital Improvement Plan, 3) Capital Outlay, 4) City Newsletter, 5) Debt Service Funds, 6) Wetland – LGU, 7) Cell Phones, 8) Employee/City Council Wages/Benefits, 9) Rice County Highway Building, and 10) City Council Expectations. The Council briefly discussed some of the items, and they provided City staff with general direction to help formulate the initial line item budget.

Library Director Tallent provided the Council with an update on Rice County's library funding distribution formulas and what Lonsdale can expect to receive for 2012. She also provided the Council with encouraging library usage statistics.

11. OTHER BUSINESS

a. Department Reports

Council Member Daleiden

Daleiden stated that customer counts and volume statistics were up at the Liquor Store but profits went down. He said that the Liquor Store Committee will be discussing a couple of different options in regards to the Store's future at their next meeting.

Council Member Kodada

Kodada stated that the Park Board will be meeting on July 18th.

Council Member Furrer

Council Member Pelava

Pelava reported that the new water treatment plant is pretty much on schedule except for the issue with delayed brick order.

Mayor Rud

Rud reminded everyone that Lonsdale Community Days is coming up on August 12th and 13th.

b. Reminder of July 25, 2011 Special Meeting at 6:00 pm to Discuss the 2012 City Budget

12. ADJOURNMENT

A motion was made by Kodada and seconded by Pelava to adjourn the meeting. Vote for: Kodada, Rud, Smith, Furrer, and Pelava. Against: None. Vote: 5-0. Motion carried. The meeting closed at 8:16 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator