

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
JULY 14, 2016**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Daleiden, Kodada, Rud, and Furrer

Members Absent: Pelava

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, City Engineer Kevin Kawlewski, Public Works Director Russ Vlasak, Police Chief Jason Schmitz, Fire Chief Mike Yetzer

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any additions, deletions or corrections to the agenda.

A motion was made by Daleiden and seconded by Kodada to approve the agenda as presented. Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

5. APPROVAL OF MINUTES

None

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

Patrick Hughes, 522 Delaware Street SW, provided comments on the community center project. He said that he couldn't believe why the City would pursue a project that would only satisfy a small minority. He said that the Public Works Department needs a generator and a new water tower, and he questioned if the tax money could be better used.

Ryan Phelps, 819 Florida Street SW, stated that he was in favor of a new community center. Phelps said that he feels that more people in Lonsdale want a new community center than do not. He said that the community center will be designed to be used by all ages.

Gary Skluzacek, 601 Railway Street, said that he feels bad for both sides because there is limited information and numbers available to make an informed decision. He stated that it is insane that the City Council and Task Force wants to ramrod this project to a vote in a few weeks.

Laura Prigge, 414 4th Avenue NE, stated that she was in favor of a new community center. She said that the Task Force has been working with expert professionals to plan out the best possible center for the community. She said that community centers promote economic development and bring communities together.

Ryan Skluzacek, 447 Singing Hills Drive SE, questioned the monthly tax impact amount and why anyone would want to come to a community center in Lonsdale. He said that a community center would compete with existing church and school facilities.

Rud thanked everyone for coming to the meeting and sharing their comments on the community center project. He welcomed everyone to attend the open house presentation at 6:00 pm on July 19th at the American Legion building.

8. APPROVAL OF THE CONSENT AGENDA

None

9. OLD BUSINESS

a. Discussion and Update on the Proposed Community Center – Joel Erickson, City Administrator

Erickson provided the Council with an update on the community center project. The Council reviewed the July 5th Task Force Meeting Summary, initial site plan/building layout, and room space requirement spreadsheet from 292 Design Group. Erickson stated that 292 Design Group and Paul Donna, of Baird Financial Services, will be at the July 19th Open House to discuss the project and financing in detail. He noted that Ballard King is the consultant currently working on demographics and operation components for the project. Rud invited everyone to attend the July 19th Open House.

10. NEW BUSINESS

a. Presentation of a CenterPoint Energy “Community Partnership Grant” Check in the Amount of \$2,000.00 – Jason Schmitz, Chief of Police

Schmitz explained that the Lonsdale Police Department was awarded a \$2,000.00 Community Partnership Grant from CenterPoint Energy. He said that the funds will be used to install a mobile computer in the new patrol car. He said that Lonsdale was awarded with the same grant funds back in 2014 for an AED device.

- b. Consider Approval to Authorize Staff to Advertise for Sale by Sealed Bids a 2010 Ford Crown Victoria Police Interceptor Squad Car – Jason Schmitz, Chief of Police
Schmitz stated that the Lonsdale Police Department took the 2010 Ford Crown Victorian Police Interceptor out of service. He explained that the vehicle has 140,000 miles and an estimated value of \$3,200.00. He noted that no other City Departments are interested in the vehicle.

A motion was made by Daleiden and seconded by Kodada to authorize staff to advertise for sale by sealed bids a 2010 Ford Crown Victoria Police Interceptor Squad Car. Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- c. Consider Approval to Promote Jarid Schmidt to Full-Time Police Officer at Step 1 (\$20.55/hr.) – Jason Schmitz, Chief of Police
Schmitz explained that during the 2015 budget process, a sixth full-time police officer was budgeted for so that the Department wouldn't have to depend so heavily on part-time officers. He said that a cost comparison showed that it would increase the police department's budget by approximately \$10,000.00. Schmitz said that the Human Resource Committee held interviews for two full-time officer positions on May 25th and selected Jarid Schmidt for the second position. He said that Jarid has been a part-time police officer with the City of Lonsdale since September 2015, and he also worked the Rice County Sheriff's Department.

A motion was made by Kodada and seconded by Furrer to promote Jarid Schmidt to Full-Time Police Officer at Step 1 (\$20.55/hr.). Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- d. Consider Approval of Resolution 2016-38, a Resolution Approving State of Minnesota Joint Powers Agreements With the City of Lonsdale on Behalf of its City Attorney and Police Department – Jason Schmitz, Chief of Police
Schmitz explained that the City needs to approve a joint powers agreement between the City and the BCA and the Court Services Subscriber Amendment, because it is now mandatory that all formal complaints be processed through eCharging. He noted that the term of the agreement is five years. The Council reviewed the agreement. Furrer asked how often the Police Department needed to travel to Faribault for reporting. Schmitz said 2-3 times per month. Daleiden agreed with the idea of increased productivity.

A motion was made by Kodada and seconded by Furrer to approve Resolution 2016-38, a resolution approving State of Minnesota Joint Powers Agreements with the City of Lonsdale on behalf of its City Attorney and Police Department. Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- e. Consider Approval to Move Kevin Malecha & Lee Pierquet From a Probationary Member to a Full-Fledged Member of the Lonsdale Fire Department – Mike Yetzer, Fire Chief

Yetzer explained that upon the hire of Kevin Malecha and Lee Pierquet on May 5, 2015, the two were placed on a mandatory one year probationary period in order to complete Emergency Medical Responder training, Firefighter 1001 training, and NIMS coursework. He stated that Kevin and Lee have done a fantastic job completing their training and showing up to calls. Yetzer recommended that both Malecha and Pierquet be moved from probationary status to full-fledged members.

A motion was made by Kodada and seconded by Furrer to approve moving both Kevin Malecha & Lee Pierquet from Probationary Members to Full-Fledged Members of the Lonsdale Fire Department. Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

Rud welcomed the new firefighters, and everyone in attendance gave them a round of applause.

- f. Consider Approval of an Agreement Between the City of Lonsdale and Safe Assure Consultants, Inc. in the Amount of \$4,047.36 for OSHA Compliance and Safety Training – Joel Erickson, City Administrator

Erickson said that the City has been contracting with Safe Assure since 2004. He said that the contract amount hasn't increased in 2 years, but that the 2016/2017 service fee will increase by 2%. He said that the City has been satisfied with Safe Assure's policies, training, and mock OSHA walk through inspections. Erickson noted that OSHA did come to town in April, and the City received no violations or fines. Vlasak said that everyone from the Public Works Department who attends the safety meetings is required to sign a sign-in sheet to document their attendance. Furrer suggested that a Safety Committee be started, if one is not already in place.

A motion was made by Daleiden and seconded by Furrer to approve an agreement between the City of Lonsdale and Safe Assure Consultants, Inc. in the amount of \$4,047.36 for OSHA Compliance and Safety Training. Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- g. Consider Approval of Application for Payment No. 6 in the Amount of \$47,341.60 to BCM Construction, Inc. for the Area No. 5 – Phase I Street and Utility Improvement Project – Kevin Kawlewski, City Engineer

The Council reviewed a memo from the City Engineer pertaining to Payment No. 6 of the Area No. 5 – Phase I Project. Kawlewski provided the Council with an update on the project, noting that BCM will be replacing curb along Arizona Street SE. Kodada suggested watching the handwork closely. Kawlewski said that there is only a few remaining minor punch-list items to be completed along with the Arizona Street wear course. He said that BCM has done a nice job paving.

A motion was made by Daleiden and seconded by Kodada to approve Payment No. 6 in the amount of \$47,341.60 to BCM Construction, Inc. for the Area No. 5 – Phase I Street and Utility Improvement Project. Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- h. Consider Approval of Application for Payment No. 1 in the Amount of \$141,521.70 to Chard Tiling & Excavating for the Area No. 5 – Phase II Street and Utility Improvement Project – Kevin Kawlewski, City Engineer

The Council reviewed a memo from the City Engineer pertaining to Payment No. 1 of the Area No. 5 – Phase II Project. Kawlewski provided the Council with an update on the project, noting that the payment represents work completed through the end-of-June. He said that progress is going well despite a few heavy rainfalls.

A motion was made by Kodada and seconded by Furrer to approve Payment No. 1 in the amount of \$141,521.70 to Chard Tiling & Excavating for the Area No. 5 – Phase II Street and Utility Improvement Project. Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

- i. Consider Approval of Application for Payment No. 1 in the Amount of \$97,122.71 to Crane Creek Asphalt for the Northeast Mill & Overlay Project – Kevin Kawlewski, City Engineer

The Council reviewed a memo from the City Engineer pertaining to Payment No. 1 of the Mill & Overlay Project. Kawlewski said that the entire project was completed by Crane Creek in about a week. He said that the project came in under budget and is a vast improvement to the streets in that area of town.

A motion was made by Kodada and seconded by Daleiden to approve Payment No. 1 in the amount of \$97,122.71 to Crane Creek Asphalt for the Northeast Mill & Overlay Project. Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

11. OTHER BUSINESS

a. Department Reports

Vlasak said that the Public Works Department has been busy cleaning up the City after the recent storms. He also provided an update on the on-going street projects.

City Engineer Kawlewski said that they are starting to plan for next year's Area No. 5 – Phase III Project.

Erickson ran through a list of items that he has been involved with, including the County Administrators Meeting, Rolling Ridge Market Place Association, elections, Community Center Project, the 2017 Budget, and blight/nuisance issues.

Baker provided the Council with an update on new home permits to-date. He also mentioned that Three Rivers Park District is considering using R & L Woodcraft to make boardwalk trails for their parks.

b. Council Reports

Council Member Daleiden

Daleiden provided an update on Lonsdale Liquor. He said that there will be an Oktoberfest event held on August 27th from 4:00 – 7:00pm.

Council Member Kodada

Kodada provided a recap of the June 12th Park Board meeting. He stated that Laura Domek and the Lonsdale Dog Park Group have raised over \$5,000.00 for the project. He said that the Board discussed stripping a pedestrian/bike lane along Birch Street NE, between 8th – 12th Avenue NE.

Council Member Furrer

Furrer stated that the Library Board and EDA will be meeting next week. She said that the Summer Reading Program has seen 300 kids so far this summer. Furrer stated that the EDA also met earlier in the week to review revolving loan fund and building façade grant applications.

Council Member Pelava

N/A

Mayor Rud

Rud stated that Chamber of Commerce is promoting the circus that will be in town on July 30th. He announced that the American Legion will be hosting a Best Ribs in Town event on July 15th.

12. ADJOURNMENT

A motion was made by Kodada and seconded by Furrer to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried. The meeting ended at 7:50 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator