

**MINUTES  
CITY OF LONSDALE  
SPECIAL CITY COUNCIL MEETING  
JULY 29, 2014**

**1. CALL TO ORDER**

Mayor Rud called the meeting to order at 6:00 p.m. in the City Council Chambers, 415 Central St. W., Lonsdale, MN 55046

**2. PLEDGE OF ALLEGIANCE**

Everyone stood and recited the pledge of allegiance.

**3. ROLL CALL**

Present: Daleiden, Kodada, Rud, Furrer and Pelava

Absent:

Staff Present: City Administrator Joel Erickson and City Treasurer Tami Brokl

Others Present: None

**4. AGENDA**

Mayor Rud said there was one item on the agenda and asked if there were any additions to the agenda. Mayor Rud requested that Lonsdale Business Park lot prices be added to the agenda. A motion was made by Kodada and seconded by Daleiden to approve the agenda as presented and the addition of Lonsdale Business Park lot prices. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

**5. APPROVAL OF MINUTES**

None

**6. PUBLIC HEARINGS**

a. None

**7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS**

None

**8. APPROVAL OF THE CONSENT AGENDA**

None

**9. OLD BUSINESS**

None

**10. NEW BUSINESS**

a. Discuss the City's Preliminary 2015 Budget

City Hall:

Erickson reviewed the items that were discussed at the last budget meeting and what should be discussed during this meeting. Erickson said that staff has been discussing options to accommodate staffing levels and general uses of City Hall. He said options include: (1) dividing the conference room in half; (2) constructing an office where the copier and posting meter currently are and (3) an addition on City Hall to the west. The City Council said an addition would be the best option.

Staff was directed to research the cost and how large an addition could be, which would include a full basement. Erickson said other expenses for City Hall will be a server (to be purchased on 2014) and the purchase of tablets for “e” packets. Daleiden said connecting all city buildings on a network should also be looked at for increased efficiency.

Public Works Staffing:

Erickson reviewed estimated costs for increased staffing levels in Public Works. The City Council said they were okay with hiring two full time employees, eliminating the part time employees and hiring one seasonal employee, which would cost an estimated \$42,700.00. There was discussion on other staffing level options.

Street Maintenance:

Erickson said staff is getting quotes for an edge mill and overly for 10<sup>th</sup> Ave NW between Arizona St. NW and Deer Ridge Ct. NW and similar repairs for a section of Florida St. SW. He said the estimated cost of both projects is \$185,000.00. He said to pay for a portion of the projects, sealcoating is proposed to not be done in 2015. There was discussion on the annexation of the property west of 10<sup>th</sup> Ave NW so the City can begin to collect the unlevied special assessments for the construction of 10<sup>th</sup> Ave NW in the mid 1990’s. Erickson said he would provide the information at the next budget meeting.

Property Tax Levy:

The City Council reviewed several levy amounts and the impact they would have on residents. The City Council directed staff to base the budget on a levy amount of \$1,900,000.00 in 2015 because the levy has not been increased in three years.

Lonsdale Business Park Lot Prices:

Mayor Rud said the City Council needs to provide staff direction on the lot prices so when discussing with businesses, staff knows what to negotiate. The City Council discussed and agreed to a sliding scale with the first one or two businesses get a better deal to get momentum started. Daleiden and Furrer stated that EDA funds may be able to be used to offset any lot price reduction or used as part of the incentive package.

**11. OTHER BUSINESS**

- a. None

**12. ADJOURNMENT**

A motion was made by Kodada and seconded by Pelava to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. The meeting was adjourned at 7:40 pm.

Respectfully Submitted:

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Joel A. Erickson, City Administrator