

**MINUTES  
CITY OF LONSDALE  
CITY COUNCIL MEETING  
JULY 9, 2015**

**1. CALL TO ORDER**

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

**2. PLEDGE OF ALLEGIANCE**

Everyone stood and recited the pledge of allegiance.

**3. ROLL CALL**

Members Present: Daleiden, Kodada, and Rud

Members Absent: Furrer and Pelava

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, and City Engineer Kevin Kawlewski

**4. APPROVAL OF AGENDA**

Mayor Rud asked if there were any additions, deletions or corrections to the agenda.

A motion was made by Daleiden seconded by Kodada to approve the agenda as presented. Vote for: Daleiden, Kodada, and Rud. Vote against: None. Abstained: None. Vote: 3-0. Motion carried.

**5. APPROVAL OF MINUTES**

None

**6. PUBLIC HEARINGS**

**7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS**

None

**8. APPROVAL OF THE CONSENT AGENDA**

None

**9. OLD BUSINESS**

None

## 10. NEW BUSINESS

- a. Consider Approval of a Sewer Rate Adjustment Request Submitted by 520 5<sup>th</sup> Ave NE – Joel Erickson, City Administrator

The Council reviewed a letter from Phoeuth Sdoeung, 520 5<sup>th</sup> Avenue NE, requesting an adjustment to her sewer rate due to leaking toilets. Erickson explained that the toilets have since been fixed. Erickson reviewed Sdoeung's water usage, and he said that if the months of April, May, and June are used to determine the average sewer rate for the remainder of the year, that Sdoeung would save \$35.13/month. Kodada asked if the current water bill has been paid. Erickson said yes.

A motion was made by Kodada seconded by Daleiden to approve sewer rate adjustment request submitted by 520 5<sup>th</sup> Ave NE. Vote for: Daleiden, Kodada, and Rud. Vote against: None. Abstained: None. Vote: 3-0. Motion carried.

- b. Consider Approval of an Agreement Between the City of Lonsdale and Safe Assure Consultants, Inc. in the Amount of \$3,968.00 for OSHA Compliance and Safety Training – Joel Erickson, City Administrator

Erickson said that the City has been satisfied with the polices, training, and mock OSHA walk through inspection services provided by Safe Assure. He said that the cost of the services provided by Safe Assure for 2015/2016 is \$3,968.00, which he explained is the same price as the previous two years. Daleiden asked if a safety/chemical/product binder is kept at each City facility. Erickson said that the Safe Assure provides the City with instant access to material safety/chemical information via Damarco Solutions – Safety Data Sheets.

A motion was made by Kodada seconded by Daleiden to approve an agreement between the City of Lonsdale and Safe Assure Consultants, Inc. in the amount of \$3,968.00 for OSHA Compliance and Safety Training. Vote for: Daleiden, Kodada, and Rud. Vote against: None. Abstained: None. Vote: 3-0. Motion carried.

- c. Consider Approval of a Request Submitted by the Lonsdale Area Veteran's Memorial Task Force and American Legion Post 586 for the Memorial Dedication Event – Ben Baker, City Planner and Daryl Rieck, American Legion Commander

American Legion Commander Daryl Rieck and Veterans Memorial Task Force Member Benjamin Baker addressed the Council from the podium. Baker provided an update on the project costs, fundraising effort, and construction progress. On behalf of the Veterans Memorial Task Force, Baker and Rieck asked the Council to consider closing Main Street and Railway Street, use of the Main Street Plaza/Veterans Memorial Park and Trena Memorial Park, use of 6-8 picnic tables, use of 1-2 bleachers, use of the Fire Hall chairs, and help from the Public Works staff. The Council reviewed a map showing the layout of the Veterans Memorial Park Dedication event. Rud suggested that all of Main Street should be closed during the event. The Council suggested contacting the Villages of Lonsdale to arrange rides to the event.

Rieck said that two years ago, the idea of a Veterans Memorial in Lonsdale was only a dream, but he stated that the dream will come to reality on July 31<sup>st</sup>, at the Dedication Ceremony, when the new Veterans Memorial is officially opened and dedicated. The Council thanked the Veterans Memorial Task Force and everyone who has donated to the project.

A motion was made by Kodada seconded by Daleiden to approve a request submitted by the Lonsdale Area Veteran's Memorial Task Force and American Legion Post No. 586 for the Veterans Memorial Dedication Event. Vote for: Daleiden, Kodada, and Rud. Vote against: None. Abstained: None. Vote: 3-0. Motion carried.

- d. Consider Approval of Conditional Use Permit No. 2015-03, a Conditional Use Permit Approving an Addition to Casey's General Store – Ben Baker, City Planner  
Baker read through the Staff Report, which included detailed information on a Conditional Use Permit request from Casey's Retail Store to construct a 15' x 40' addition to the east side of the existing building. The Staff Report included details on the subject property location, land use request, owner/applicant, zoning, lot requirements, setbacks, land use, project/site details, trash enclosure, parking, drainage, utilities, signage, and lighting. Baker also reviewed the attachments, including documents, maps, memos, and pictures. Baker stated that the Planning Commission held a public hearing on June 25, 2015, and they recommended approval of the Conditional Use Permit request. Baker explained the conditions of the Conditional Use Permit.

A motion was made by Daleiden seconded by Kodada to approve Conditional Use Permit No. 2015-03, a Conditional Use Permit approving an addition to Casey's General Store. Vote for: Daleiden, Kodada, and Rud. Vote against: None. Abstained: None. Vote: 3-0. Motion carried.

- e. Consider Approval of Application for Payment No. 1 in the Amount of \$92,544.01 for the Area No. 5 Phase I Street and Utility Improvement Project Submitted by BCM Construction – Kevin Kawlewski, City Engineer  
The Council reviewed a Memo from City Engineer Kawlewski concerning the Area No. 5 Project. Kawlewski said that the contractor has been working on site for several weeks and is making good progress on the project. He stated that a payment request has been submitted by the contractor representing reclamation work, curb/gutter removal, traffic control, temporary water system installation, and new watermain installation. Rud stated that there really haven't been too many negative comments from the public so far. Kawlewski agreed that the project has been going smoothly, and he recommended approval of Payment No. 1 in the amount of \$92,544.01.

A motion was made by Daleiden seconded by Kodada to approve application for Payment No. 1 in the amount of \$92,544.01 for the Area No. 5 Phase I Street and Utility Improvement Project Submitted by BCM Construction. Vote for: Daleiden, Kodada, and Rud. Vote against: None. Abstained: None. Vote: 3-0. Motion carried.

- f. Consider Approval of Application for Payment No. 4 in the Amount of \$153,536.40 for the Water Tower Rehabilitation Project Submitted by Osseo Construction Company – Russ Stammer, I & S Group

The Council reviewed a Progress Report from I & S Group and Payment Request Letter from KLM Engineering. Russ Stammer, I & S Group, said that Osseo Construction submitted a payment request for the Water Tower Rehabilitation Project. He said that the project is complete and that only punch list items remain. Stammer noted that \$3,652.00 in construction inspection/observation/management fees was being held out of the payment as liquidated damages for delays on the project. He recommended paying \$157,188.90 minus the liquidated damages, for a total payment of \$153,536.40. He said that the retainage amount will be sufficient to cover the remaining punch list items. Rud stated that it is important to be fair when implementing liquidated damages. Stammer said that Osseo Construction worked hard to get the project done on time, and he said that overall he is satisfied with the project.

A motion was made by Daleiden seconded by Kodada to approve an application for Payment No. 4 in the amount of \$153,536.40 for the Water Tower Rehabilitation Project submitted by Osseo Construction Company. Vote for: Daleiden, Kodada, and Rud. Vote against: None. Abstained: None. Vote: 3-0. Motion carried.

## 11. OTHER BUSINESS

- a. Department Reports

Kawlewski provided an update on the Area No. 5 Project, Linking Lonsdale Project, and 10<sup>th</sup> Avenue/Florida Street Project.

Erickson stated that he started working on the 2016 Budget in preparation for the upcoming Budget meetings in July, August, and September.

Baker gave a status report on the Veterans Memorial Project. He also provided an update on new home building permits issued to date.

- b. Council Reports

*Council Member Daleiden*

Daliden stated that both sales and customer count numbers were up 8% at Lonsdale Liquor compared to the same time in 2014.

*Council Member Kodada*

Kodada provided a recap of the July 7, 2015 Park Board meeting. He said that the Board members went over their proposed 2016 Budget and Wish List, including a splash/spray pad and soccer nets. Kodada also mentioned that the Board discussed sand bottom outdoor pools.

*Council Member Furrer*

N/A

*Council Member Pelava*  
N/A

*Mayor Rud*

Rud congratulated Harold and Lucy Kuchinka for being awarded as the Grand Marshals for Community Days 2015. Rud thanked Jeff Smisek and the fireworks group that did a terrific job launching fireworks on July 3<sup>rd</sup> in Lonsdale. He announced that the Veterans Memorial Dedication will be held on July 31<sup>st</sup> at 6:00 pm.

**12. ADJOURNMENT**

A motion was made by Kodada and seconded by Daleiden to adjourn the meeting. Vote for: Daleiden, Kodada, and Rud. Against: None Vote 3-0. Motion carried. The meeting ended at 7:44 pm.

Respectfully Submitted:

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Joel A. Erickson, City Administrator