

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
AUGUST 13, 2015**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Present: Daleiden, Kodada, Rud, Furrer and Pelava

Absent: None

Staff Present: City Administrator Joel Erickson and City Engineer Kevin Kawlewski

Others Present: None

4. AGENDA

Mayor Rud said the agenda went through 10F and asked if there were any additions, deletions or corrections to the agenda.

A motion was made by Kodada and seconded by Furrer to approve the agenda as presented. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

5. APPROVAL OF MINUTES

None

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

None

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Consider Approval of Resolution 2015-40, a Resolution to Contract With a Councilmember – Joel Erickson, City Administrator

Erickson said anytime the City does business with an elected official, there is a specific procedure that needs to be followed. He said the City contracted with Rud Construction, Inc. for grading services at the wastewater treatment plant because the City does not have the necessary equipment. Erickson said Rud has

provided the City an invoice and the required Conflict of Interest Affidavit. He said the cost for the work was \$1,996.00 and based on Rud Construction, Inc., the work has a reasonable value of \$2,650.00. Erickson said he recommended approval of Resolution 2015-40. A motion was made by Kodada and seconded by Pelava to approve Resolution 2015-40. Vote for: Daleiden, Kodada, Furrer and Pelava. Vote against: None. Abstained: Rud. Vote: 4-0-1. Motion carried.

b. Consider Approval of Resolution 2015-41, a Resolution Filling a Vacancy on the City's Economic Development Authority Board – Joel Erickson, City Administrator

Erickson said with the resignation of Bruce Lieske from the EDA in June, a vacancy was created and it is the responsibility of the Mayor to make a recommendation for City Council approval. He said Mayor Rud was recommending that Fritz Duban, who is a former City Administrator, Councilmember and EDA member be appointed to fill the vacancy for the remainder of Lieske's term. Mayor Rud said Duban has agreed to be appointed for the term of the vacancy only. A motion was made by Daleiden and seconded by Furrer to approve Resolution 2015-41. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

c. Consider Approval to Accept Kathy Rocheford's Letter of Resignation as Part-Time Liquor Store Clerk – Joel Erickson, City Administrator

Erickson said that Kathy Rocheford has submitted her letter of resignation from Lonsdale Liquor because she is moving. He said Rocheford has worked at Lonsdale Liquor for 4 ½ years and was a good worker. He recommended approval of her letter of resignation. A motion was made by Daleiden and seconded by Kodada to approve Rocheford's letter of resignation. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

d. Consider Approval to Authorize Staff to Advertise for a Part-Time Liquor Store Clerk at Grade 2 / Step 1 (\$10.42/hr.) – Joel Erickson, City Administrator

Erickson said with Rocheford resigning, the City needs to advertise for a new employee at Lonsdale Liquor. He said the schedule to get an employee hired has been squeezed into four weeks, which is the soonest an employee can be hired. A motion was made by Kodada and seconded by Furrer to authorize staff to advertise for a part time liquor store clerk at grade 2 / step 1 (\$10.42/hr.). Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

e. Consider Approval of Application for Payment No. 2 in the Amount of \$208,647.46 to BCM Construction, Inc. for the Area No. 5 – Phase I Street and Utility Improvement Project – Kevin Kawlewski

Kawlewski provided the City Council with a project update. He said all streets with the exception of Arizona St. SE have been sub cut, had the drain tile installed and base has been placed. He said curb and gutter is in on those streets as well. Kawlewski said weather permitting, paving will start on Tuesday. He said the project is expected to be completed in mid-September. Kawlewski said the work

to be paid in the pay request has been completed and is in conformance with the plans and specifications. Mayor Rud asked if the curb near the church was constructed with elderly citizens in mind. Kawlewski said yes, the curb installed was a surmountable curb instead of the high back curb as the rest of the project. Kodada asked if residents on the new PVC water main needed to flush their lines. Kawlewski said it would be good if they let it run for a little while due to the possibility of a plastic taste. Pelava asked if the old water main was restricted due to build up on the inside of the line over time. Kawlewski said no. Daleiden asked how frequently project newsletters were sent to residents. Kawlewski replied weekly. Mayor Rud asked if the water main boring was completed under Highway 19. Kawlewski said yes. Mayor Rud asked if the recent rains had an impact on the street conditions. Kawlewski said the rain has caused some issues and the contractor has not always been responsive but they are in good shape now. Erickson said dust is becoming more of an issue. Mayor Rud asked if any more changes orders were projected. Kawlewski said no, only the change order to clean up the dump site buried under 2nd Ave SE. He said several water main valves were added to allow for better testing of the system. Mayor Rud asked if the City would be provided GIS maps of the as-builts. Kawlewski said yes. A motion was made by Daleiden and seconded by Pelava to approve Pay Request No. 2 in the amount of \$208,647.46 to BCM Construction. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

11. OTHER BUSINESS

Department Reports:

Erickson said the City/County GIS intern started earlier in the week. He said he has been busy working on the City 2016 budget. He said buried in legislation adopted at the state capital as part of the transportation bill, cities that do not receive municipal state aid were given one time funding to be spent on street maintenance. Erickson said in Lonsdale's case, over \$49,000 would be received. He said the funds were coded to the street project to pay for the change order approved at a previous meeting.

Kawlewski said he has been working with Timm's Trucking on the issues relating to the recently paved alley that accesses the DRS parking lot. Mayor Rud asked if the DRS parking lot issues had been resolved, specifically the steepness of the new curb. Kawlewski said staff has met with Timm's Trucking and that section of curb will be replaced and softened. He said he was not sure if there would be enough reclaimed material from the street project to complete grading of the DRS parking lot. Daleiden asked if the drainage/sediment accumulating in the DRS parking lot was from the alley and how it would be resolved. Kawlewski said it does all come from the alley and the only way to solve the issue is to pave the entire alley. He said staff has spoken to the contractor and curb will be extended to the south on the east side of the alley to reduce this problem.

Liquor Store:

Daleiden reviewed the July numbers and said the store made a profit.

Park Board:

Kodada said the Park Board met earlier in the week and discussed a splash pad.

Library Board:

Furrer said the Library Board will be meeting next week.

EDA:

Furrer said the EDA will be meeting next week.

Planning & Zoning:

Pelava said the Planning Commission meets next week. He said the unfinished homes in the Legacy Meadows subdivision are getting completed. Pelava said that Dollar General has started construction of their building. Mayor Rud said he was talking to the general contractor for the project and he said he was told this store's exterior is nicer than the typical store they build. Erickson said the Planning Commission held them to a high standard for building exterior materials and design.

Mayor Rud said said the Veteran's Memorial dedication was a huge success and said that everyone involved deserves an attaboy. He said Community Days was fun and thanked Karmin Stanley and Shanna Gutzke-Kupp for all their hard work. He congratulated McKenzie Kodada for being crowned Miss Lonsdale for the coming year.

12. ADJOURNMENT

A motion was made by Kodada and seconded by Pelava to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Against: None Vote 5-0. Motion carried. The meeting ended at 7:33 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator