

**MINUTES
CITY OF LONSDALE
SPECIAL CITY COUNCIL MEETING
AUGUST 15, 2016**

1. CALL TO ORDER

Mayor Rud called a Special Meeting of the Lonsdale City Council to order at 6:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Present: Daleiden, Kodada, Rud and Furrer

Absent: Pelava

Staff Present: City Administrator Joel Erickson, City Treasurer Tami Brokl, Liquor Store Manager Lynette Moe and Public Works Director Russ Vlasak

Others Present: None

4. AGENDA

Mayor Rud said there were two items on the agenda and asked if there were any additions, deletions or corrections to the agenda. A motion was made by Kodada and seconded by Furrer to approve the agenda as presented. Vote for: Daleiden, Kodada, Rud and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

5. APPROVAL OF MINUTES

None

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

None

9. OLD BUSINESS

Discuss the City's 2017 Budget

City Council:

Erickson said the City Council's budget is based on 24 regular and 10 special meetings, workers compensation being provided and two councilmembers attending the LMC Annual Conference in Rochester. Furrer asked what the compensation for meetings is. Erickson said

the Mayor and Councilmembers are paid \$125.00 and \$95.00 respectively per regular meeting and everyone is paid \$50.00 per special meeting.

City Hall / Administration:

Erickson said the revenues and expenses are proposed to essentially be the same as 2016. There was discussion held on staffing, an addition to City Hall, a telephone system and the audio/video system used during Council meetings.

Mayor Rud asked the City Council for their thoughts on the City's 2017 tax rate. He recommended it be decreased by several percent. After discussion being held, the City Council agreed the City's tax rate should be reduced by 2%.

Liquor Fund:

Erickson reviewed the proposed Liquor Fund budget for 2017. He reviewed the main expenses such as cost of goods and staffing. He said to date in 2016, revenues are tracking below budgeted amounts and staff will use the current gross profit percentages when working on the budget. Erickson said if these numbers change, he will use the most current information to finalize the budget. He said staff is obtaining quotes to replace the existing check out area to make it more secure and durable and also the sidewalk/curb in front of the building because it is settling.

Water Fund:

Erickson said with wet summers recently, revenues have been below budgeted amounts. The City Council discussed water rates. Discussion focused on whether or not to increase them while balances new revenues with upcoming expenses. Vlasak asked the City Council to consider implementing a storm water fee to be used to finance the cleaning/dredging of retention ponds around the City. The City Council discussed a new well.

Sewer Fund:

Erickson reviewed proposed revenues and expenses relative to the Sewer Fund. Vlasak said that the lift station needs to be addressed. The City Council discussed capital outlay projects in general. They discussed the cost of each and that staff needs to prioritize upcoming projects so the cost is level on an annual basis. Erickson said that Vlasak and himself had met with a contractor to discuss an addition to the Public Works building. He said it is estimated to cost \$500,000 and would be split between each of the departments in Public Works. The City Council discussed this item. Erickson said staff would prioritize projects and present a recommendation at a future budget meeting.

10. NEW BUSINESS

a. Consider Approval of Resolution 2016-43, a Resolution Accepting the City Special Election Results (Canvas Election)

Erickson said the City Council is required to serve as the Canvassing Board of the City Special Election held on August 9, 2016. He said the Canvassing Board needs to meet between the third and tenth day after the election is held to approve the election results. He said the vote was 231 Yes and 866 No. Erickson reviewed the number of registered votes at 7:00 am, the number of new/re-registrants and the total number of voters. Erickson recommended approval of Resolution 2016-43. A motion was made by

Daleiden and seconded by Furrer to approve Resolution 2016-43. Vote for: Daleiden, Kodada, Rud and Furrer. Vote against: None. Abstained: None. Vote: 4-0. Motion carried.

11. OTHER BUSINESS

None

12. ADJOURNMENT

A motion was made by Furrer and seconded by Kodada to adjourn the meeting. Vote for: Daleiden, Kodada, Rud and Furrer. Against: None Vote 4-0. Motion carried. The meeting ended at 7:15 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator