

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
AUGUST 27, 2013**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Daleiden, Kodada, Rud, Furrer, and Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, & City Engineer Kevin Kawlewski

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda.

A motion was made by Pelava and seconded by Furrer to approve the agenda as presented.

Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained:

None. Vote: 5-0. Motion carried.

5. APPROVAL OF MINUTES

A motion was made by Daleiden and seconded by Kodada to approve Minutes from the July 18, 2013 Special Meeting, the July 25, 2013 Regular Meeting, the August 1, 2013 Special Meeting, the August 8, 2013 Regular Meeting and the August 15, 2013 Special Meeting.

Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained:

None. Vote: 5-0. Motion carried.

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

A motion was made by Kodada and seconded by Furrer to approve the consent agenda as follows:

- a. Monthly Bills
- b. Treasurer's Report
- c. Board and Commission Minutes

Vote for: Daleiden, Rud, Kodada, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Consider Approval of a Request from David Sheehan for a Reduction in the Water Usage for the Months of July and August 2013 – Joel Erickson, City Administrator

Erickson stated that David Sheehan had requested a reduction in the water usage for the months of July and August 2013 for the home located at 217 7th Avenue NW. The Council reviewed the request letter from Sheehan. Erickson explained that Sheehan was not living in the home during the time a water softener valve must have broken, which caused 111,000 gallons of water use in July and 66,000 gallons of water use in August. Erickson noted that the average water use for the property was around 4,500 gallons per month. After further discussion on the issue, the Council decided to follow past practice by keeping the water bill the same. The Council did agree that a payment plan would be acceptable.

A motion was made by Pelava and seconded by Furrer to: 1) reject David Sheehan's request to adjust/lower the water usage portion of his waster bill for 217 7th Avenue NE; and 2) allow Sheehan the opportunity to work out a 6-month or less payment plan for the outstanding amount due. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- b. Consider Approval of Resolution 2013-34, a Resolution Approving the Issuance of General Obligation Improvement Bonds, Series 2013B – Joel Erickson, City Administrator / Bill Fahey, Northland Securities

Bill Fahey of Northland Securities provided the Council with an overview of the proposed improvement bond in the amount of \$2,735,000.00. The Council reviewed the provided Finance Plan Summary. Fahey stated that the City's timing, in terms of interest rates, is very good. Erickson explained the main points of the resolution.

A motion was made by Kodada and seconded by Furrer to approve Resolution 2013-34, a resolution approving the issuance of General Obligation Improvement Bonds, Series 2013B. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

c. Consider Approval to Purchase a 2007 Ford Expedition EL in the Amount of \$15,050.00 From the City of New Prague – Mike Yetzer, Fire Chief

Fire Chief Mike Yetzer stated that the Fire Department has been in search of a vehicle to replace 4150 the Fire Chief's Car with a Tahoe, Suburban, Expedition or similar vehicle that can be utilized for: 1) first fire response and 2) can be taken out to meetings. Yetzer stated that the City of New Prague Police Department has a 2007 Ford Expedition EL with 18,125 miles for sale in the amount of \$15,050.00. He noted that the Kelly Blue Book value on the vehicle is listed at \$22,000.00. He stated that this is an excellent opportunity at a great price. He noted that the SUV is already 800 MHz equipped, has flashing emergency lights, and an inside cage. The Council reviewed pictures of the Expedition. Daleiden said that he trusted the research and recommendation provided by the Fire Chief.

A motion was made by Daleiden and seconded by Kodada to approve the purchase a 2007 Ford Expedition EL in the amount of \$15,050.00 from the City of New Prague. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

Yetzer mentioned that the new fire truck should arrive around the end of September.

d. Consider Approval of Resolution 2013-35, a Resolution Appointing Election Judges for the 2013 City General Election – Joel Erickson, City Administrator

The Council reviewed the proposed list of seven Election Judges and compensation of \$8.00/hour. Erickson said that he would be responsible for finding a substitute Election Judge in the case that an Election Judge is unable to serve.

A motion was made by Kodada and seconded by Furrer to approve Resolution 2013-35, a resolution appointing election judges for the 2013 City General Election. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

e. Consider Approval of a Quote Submitted by Chard Tiling/Ideal Paving in the Amount of \$29,130.00 for Idaho Street and Utility Repairs – Russ Vlasak, Public Works Director

The Council reviewed two quotes for repair work to Idaho Street SW: 1) Ideal Paving - \$29,130.00 and 2) Heselton Construction - \$31,675.00. Vlasak said that the repair project has been budgeted for in 2013. He said that it is important for the project to be completed this year to allow for seal coating next year. Vlasak explained the minor differences between the two quotes. Rud suggested that the Public Works Department use a standard bid sheet when obtaining quotes in the future from contractors.

A motion was made by Daleiden and seconded by Pelava to approve a quote submitted by Chard Tiling/Ideal Paving in the amount of \$29,130.00 for Idaho Street and Utility Repairs. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- f. Consider Approval of the 2012 Street and Utility Improvement Project Pay Request No. 6 in the Amount of \$40,665.00 to Heselton Construction, LLC – Kevin Kawlewski, WSB & Associates, Inc.

City Engineer Kawlewski explained that the proposed payment represents work that has been completed from fall 2012 and spring 2013, including: 1) bituminous pavement removal and patching, 2) aggregate base construction, 3) concrete curb and gutter removal and replacement, 4) miscellaneous concrete driveway work, and 5) additional boulevard restoration work. Kawlewski went through the items on the punch list. Concerning punch list items, Rud stated that the Public Works Director needs to do a better job working with the City Engineer and Field Inspector during reconstruction projects. Kawlewski said that he is satisfied with the project, and he recommended that the Council authorize payment.

A motion was made by Daleiden and seconded by Kodada to approve the 2012 Street and Utility Improvement Project Pay Request No. 6 in the amount of \$40,665.00 to Heselton Construction, LLC. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

11. OTHER BUSINESS

a. Project Reports

- Vlasak explained that a higher quality slurry seal will soon be installed on some of the local trails that could last five years or longer.
- Kawlewski provided a status update on the environmental documents required for the DNR Local Trails Grant. He said that the paved sections of the Linking Lonsdale Project will be completed in 2014. Baker said that the wooden boardwalk section of the Heath Creek Trail Project could still be constructed this fall.
- Baker mentioned that a mini-boardwalk bridge will be installed at Kalina Park this fall.

b. Council / Department Reports

Council Member Daleiden

Daleiden provided a report on the happenings at the liquor store.

Council Member Kodada

Kodada said that the Park Board has a busy agenda scheduled for September 10, 2013.

Council Member Furrer

Furrer said that Lonsdale Chiropractic was the 2013 winner for the best Downtown flower pot.

Council Member Pelava

Pelava said that the grading work on the Lonsdale Business Park is about 50% complete. He also provided insight into a few upcoming Planning Commission agenda items.

Mayor Rud

Rud announced that City was recently awarded an \$81,000.00 DNR Local Trails Connection Grant for the Linking Lonsdale Project. He thanked City Staff and the Park Board for their great work with City parks and for the Sticha Park Ribbon cutting event held on August 13th. He announced that "Meeting with the Mayor" is scheduled for September 14th. He wished everyone a Happy Labor Day.

12. ADJOURNMENT

A motion was made by Kodada and seconded by Pelava to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried. The meeting ended at 7:51 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator