

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
AUGUST 30, 2012**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Daleiden, Rud, Kodada, Furrer, and Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, Public Works Director Russ Vlasak, City Planner Benjamin Baker, and City Engineer Kevin Kawlewski

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda.

A motion was made by Pelava and seconded by Furrer to approve the agenda as presented.

Vote for: Daleiden, Rud, Kodada, Furrer and Pelava. Vote against: None. Abstained:

None. Vote: 5-0. Motion carried.

5. APPROVAL OF MINUTES

A motion was made by Kodada and seconded by Furrer to approve the Minutes from the July 26, 2012 Regular Meeting, the August 2, 2012 Special Meeting, the August 9, 2012 Regular Meeting and the August 23, 2012 Special Meeting. Vote for: Daleiden, Rud, Kodada, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

6. PUBLIC HEARINGS

- a. Conduct the Public Hearing on the City's Small Cities Development Program Housing / Business Rehabilitation Grant

Rud read the hearing notice and opened the public hearing.

Erickson explained that the City is required to hold a hearing to officially give the public an opportunity to make comments about the implementation of the City's Small Cities Development Program Housing/Business Rehabilitation Grant. Steve Moline of Pettipiece & Associates, project/grant manager, provided an overview of the grant program, including income guidelines, number of grant recipients, and duration requirements for property ownership.

No one in the audience provided any comments or asked any questions.

A motion was made by Kodada and seconded by Pelava to close the public hearing.
Vote for: Daleiden, Rud, Kodada, Furrer and Pelava. Vote against: None. Abstained:
None. Vote: 5-0. Motion carried. The public hearing closed at 7:13 p.m.

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

A motion was made by Daleiden and seconded by Furrer to approve the consent agenda as follows:

- a. Monthly Bills
- b. Treasurer's Report
- c. Board and Commission Minutes
- d. Consider Approval to Accept the Letter of Resignation by Brianna Edwards, a Part Time Liquor Store Clerk

Vote for: Daleiden, Rud, Kodada, Furrer and Pelava. Vote against: None. Abstained:
None. Vote: 5-0. Motion carried.

9. OLD BUSINESS

None

NEW BUSINESS

- a. Presentation of a Waste Management Youth Recycling Green Team Check to Boy Scout Troop 327 in the Amount of \$255.00 for Recycling 17 Tons of Cardboard and Mixed Paper – Rick Rud, Waste Management
Rick Rud, Waste Management, presented a check in the amount of \$255.00 to members of Boy Scout Troop # 327 for their recycling efforts during their term as the Green Team. Rud noted that Troop # 237 recycled 17 tons of cardboard and mixed paper.
- b. Consider Approval of Resolution 2012-36, a Resolution Concurring With Rice County Resolution 12-059
Rice County Engineer Dennis Luebbe stated that there are 431 roadway miles of “County-State-Aid-Highway (CSAH)” in Rice County. He asked the Council to consider working with the County to officially designate Co Rd 33/Main Street North, between Railway Street NW to 70th Street/Fig Street as a “CSAH”. He explained that the Main Street North section of roadway is not eligible for State funding because it is currently not listed as a CSAH. Luebbe said that the proposed CSAH roadway designations would bring an additional \$80,000.00 more in funding for the County roadway system.

A motion was made by Kodada and seconded by Furrer to approve Resolution 2012-36, a resolution concurring with Rice County Resolution 12-059. Vote for: Daleiden, Rud, Kodada, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

Rud asked Luebbe to keep Lonsdale in mind when reviewing the status of the County shop building at 110 5th Avenue NW. Luebbe stated that he is aware that the City is interested in purchasing the shop building for expansion of the Jaycee Park and for needed space for Public Works vehicles and equipment.

c. Consider Approval of Proposed Amendments to the Lonsdale Firemen's Relief Association By-Laws

Erickson stated that the Lonsdale Firemen's Relief Association (LFRA) Board of Trustees meeting was held on August 4, 2012, and the Board is proposing some changes to their By-Laws. Erickson explained the proposed changes. He warned the Council that if the LFRA's special retirement fund is not solvent at all times, the City is then required by State law to make up the difference. He said that the special retirement fund is currently solvent, and he recommended approval of the proposed changes. LFRA Representatives Shannon Morsching (treasurer), Jeff Smisek (secretary), and Jim Turek (president) provided greater insight into the LFRA finances.

A motion was made by Daleiden and seconded by Pelava to approve the proposed amendments to the Lonsdale Firemen's Relief Association By-Laws. Vote for: Daleiden, Rud, Kodada, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

d. Consider Approval to Authorize the Advertisement for Bid of a Rescue/Pumper/Tanker Fire Truck

Erickson explained that the Lonsdale Area Fire Department has identified a rescue pumper as the next needed fire truck. He said that five years ago, the department identified a pumper truck as the next needed truck, but since then, it was decided to spec out a combination truck (rescue and pumper). He noted that although a rescue pumper is more expensive than a single purpose truck, the truck will replace at least two trucks and be less expensive than purchasing two single purpose trucks. He said that the pumper/rescue truck will be fully funded by the end of 2014. Vlasak mentioned that he sat in on the fire truck research committee, and he said that the committee suggested a pursuing a rescue pumper truck.

The Council reviewed preliminary design of the proposed rescue pumper truck along with a timeline for the purchase of the truck. Rud said that the proposed fire truck should be ordered as soon as possible.

A motion was made by Kodada and seconded by Furrer to authorize the advertisement for bid of a rescue/pumper/tanker fire truck. Vote for: Daleiden, Rud, Kodada, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- e. Consider Approval to Advertise and Sell Cut and Split Wood for Sale: Oak at \$175.00 per Cord and Other Wood at \$100.00 per Cord

Vlasak stated that there are 6 cords of oak and 3 cords of miscellaneous trees dried and ready to be used for during the upcoming heating season. Rud stated that revenues from the firewood should be directed back towards the Public Works Department.

A motion was made by Kodada and seconded by Pelava to authorize the advertisement and selling of cut and split wood: Oak at \$175.00 per cord and other wood at \$100.00 per cord. Vote for: Daleiden, Rud, Kodada, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- f. Consider Approval of the 2012 Street and Utility Improvement Project Pay Request No. 2 in the Amount of \$141,182.79 to Heselton Construction, LLC – Kevin Kawlewski, WSB & Associates, Inc.

Kawlewski asked the Council to consider approval of Pay Request No. 2 for the 2012 Street & Utility Improvement Project. He went through the list of work that has been completed by the contractor so far. He noted that 5% retainage will be withheld from the amount due per the approved contract. He said that substantial completion is set for October 1, 2012 and that the final pavement lift will be completed next year.

Rud suggested that more broken curb sections should be replaced throughout the project.

A motion was made by Daleiden and seconded by Pelava to approve the 2012 Street and Utility Improvement Project Pay Request No. 2 in the amount of \$141,182.79 to Heselton Construction, LLC. Vote for: Daleiden, Rud, Kodada, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- g. Consider Approval of Resolution 2012-37, a Resolution Receiving the 2013 Street Improvement Project – Area No. 5 (Southern Portion) Feasibility Report, Calling for a Hearing on the Improvement and Authorizing the Plans and Specifications

Kawlewski provided the Council with the Area No. 5 Feasibility Study (southern portion only) to review. He recommend that the Council approve Resolution 2012-37, therefore accepting the report and notifying property owners that the City is considering assessing the abutting properties for all, or a portion of, the estimated \$2,281.630.00 project cost. He mentioned that the City is still on schedule to get bids in early 2013 and to start construction in the summer. He said that the next step is to hold a neighborhood meeting with the affected property owners.

A motion was made by Kodada and seconded by Pelava to approve Resolution 2012-37, a resolution receiving the 2013 Street Improvement Project – Area No. 5 (southern portion) Feasibility Report, calling for a Hearing on the improvement and authorizing the plans and specifications. Vote for: Daleiden, Rud, Kodada, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

A motion was made by Kodada and seconded by Furrer to schedule the September 13, 2012 City Council Meeting (including a “neighborhood meeting” regarding the 2013 Street Improvement Project) at the Lonsdale American Legion. Vote for: Daleiden, Rud, Kodada, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

10. OTHER BUSINESS

- a. Project Updates
None

- b. Council / Department Reports

Council Member Daleiden

Daleiden stated that the liquor store posted a profit of \$2,600 for the previous month and seems to be doing well.

Council Member Kodada

Kodada provided an updated on recent Park & Recreation Commission discussion items, including the Downtown Park, boulevard trees, the 2012 Jaycee Park Project, play equipment, and a Hwy 19 trail crossing near 8th Avenue NE.

Council Member Furrer

Furrer provided an update on EDA items. She also mentioned that the Library is looking to hire a part-time circulation clerk for 10 hours/week.

Council Member Pelava

Pelava provided an update on current building permit statistics and planning/zoning related items.

Mayor Rud

Rud stated that Meeting with the Mayor is scheduled for September 8, 2012. He mentioned that the Over 35 State Baseball Tournament was being held in Lonsdale. He congratulated the Tri City United School District on a great job with the school facilities.

11. ADJOURNMENT

A motion was made by Kodada and seconded by Pelava to adjourn the meeting. Vote for: Daleiden, Rud, Kodada, Furrer and Pelava. Against: None Vote 5-0. Motion carried. The meeting ended at 8:38 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator