

MINUTES
CITY OF LONSDALE
PARK AND RECREATION ADVISORY BOARD
August 9, 2011

MEMBERS PRESENT:

Jeanette Utecht, Micki Ziskovsky, and Kevin Kodada

MEMBERS ABSENT:

Shelly Narum and Laura Carpentier

STAFF PRESENT:

City Planner Benjamin Baker

1. CALL TO ORDER

Chairperson Kodada called the meeting to order at 6:00 pm in the Council Chambers at 415 Central Street West.

2. AGENDA

A motion was made by Utecht and seconded by Ziskovsky to approve the agenda as presented. Vote for: Utecht, Ziskovsky, and Kodada; Against: None. Vote 3-0. Motion carried.

3. MINUTES

A motion was made by Carpentier and seconded by Ziskovsky to approve the minutes from the July 18, 2011 regular meeting. Vote for: Utecht, Ziskovsky, and Kodada; Against: None. Vote 3-0. Motion carried.

4. PUBLIC COMMENT

None

5. PUBLIC HEARING

None

6. GENERAL BUSINESS

a. Update on Kalina Park

Baker briefly explained the history of parkland dedication for the Willow Creek Height (Bakken Homes) Development and Kalina Park. He stated that Outlot F, Willow Creek Heights 2nd Addition (Kalina Park) and Lots 6, 7, 8, 9, Block 6, Willow Creek Heights 3rd Addition (Pond View Drive frontage access to Kalina Park) were now officially listed in the City of Lonsdale's name. He said that the Kalina Park wetland has been delineated and that grading work may start this Fall into Winter. The Board talked about future amenities that could be added in the park. Kodada asked if the Lonsdale Chamber of Commerce was still pursuing a band shell. Ziskovsky said that an exercise park would probably work well in that

location. The Board members also talked about the possibility of play equipment, a trailhead station, and a park pavilion/shelter.

- b. Update on Permanent Fencing for the DRS Field @ Trena Memorial Park
Baker provided the Board with a quote from Caron Fence in the amount of \$5,581.00 (\$3,481.00 materials; \$2,000.00 labor) for a 4 ft. tall – 9 gauge chain-link fence at 450 ft. in length. He mentioned that the project probably won't happen until next Spring, and it will need to be rebid at that time. Kodada said that an additional 24 ft. should be included in the bid for the first baseline of the RayAnn Field. He mentioned that the two parallel fences should keep a nice separation between the DRS Field and the RayAnn Field. He stated that the City might want to discuss removing the Cottonwood trees in that area before a permanent fence is installed. Ziskovsky stated that there might not be enough funds to help with all the proposed projects at the DRS Field. Kodada announced that Lonsdale will be hosting the regional playoffs at the DRS for amateur baseball on the 12th and 13th. The Board briefly discussed the upgrades that would be needed to recruit the state championship game.
- c. Update on Phase II of the MnDOT Roadside Landscaping Partnership Program
Baker said that Nathan Gregor from MnDOT – District 6 has been calling other MnDOT officials to get a status update on both the funding availability and survey work. He said that as soon as more information becomes available on the proposed Phase II portion of the project, Gregor will contact the City with an update. Baker also mentioned that once a survey is conducted by MnDOT that City staff may need to walk along the Hwy 19 right-of-way line near the property at 710 Central Street West to verify if any parking lot encroachment exists.
- d. Discuss Ideas and Locations for 2011 Tree Plantings
Baker said that \$3,000.00 was set aside for tree plantings in 2011, and he asked the Board members to discuss ideas and locations for park or trail trees. He mentioned that the Board had previously talked about planting trailway shade trees along Idaho Street SW, 8th Avenue NE, Fig Street NE, and Railway Street SW. Ziskovsky said that it would be nice to plant trees at the intersections along 8th Avenue NE, especially near Hwy 19. The other Board members agreed that 8th Avenue NE probably demands the highest priority considering the developed neighborhoods surrounding the corridor and its location near the Rolling Ridge Market Place. They also agreed that trail bench shade trees would be nice at the Main Street and Idaho Street intersection and the Fig Street and 8th Avenue NE intersection. Baker mentioned that Leif Knecht, from Knechts Nursery, was going to be visiting Lonsdale soon and providing some recommendations on types of trees that would be ideal for locations near trails. Baker mentioned that Laura Carpentier said that she was going to check out the growth of the Idaho Street nursery trees and report her findings to the Board at the next meeting.
- e. Jaycee Park Discussion

Kodada provided a brief overview on a recent meeting that took place between the City and the Lonsdale Softball Association. He mentioned that the proposed Jaycee Park field improvement project could include tile/drainage work, grading, fence replacement, safety netting, safety fence caps, water line extension, an asphalt pad, reseeding, and restoration. He mentioned that the City has already committed \$5,000.00 towards the project but the total cost may run over \$30,000.00. He stated that the Softball Association and Youth Ball could probably contribute \$3,000.00 - \$5,000.00 each. He said that the project may start around August 2012 and run into early-Summer 2013.

- f. Tree Board Issue: Notification of Willow Trees at 332 2nd Avenue NE
Baker explained that the property owner at 332 2nd Avenue NE recently planted 30 – 40 hybrid willow trees around the perimeter of his rear yard. He also stated that the City received a couple of complaints from neighboring property owners about the newly planted willow trees. He said that the neighbors expressed concern with the number of trees planted, close distance to the property lines, and the mess that willow trees tend to make. Baker noted that willow trees are listed on the City's prohibited trees list per Ordinance 2009-230, however the ordinance also states that willow trees may be planted with approval from the Tree Board or Tree Inspector. Baker said that he did talk with the property owner at 332 2nd Avenue NE, and the property owner said that he planned to remove the trees within a month's time. He asked the Park/Tree Board members to take a look at the subject property before the next meeting in case they would need to make a decision on the willow tree issue.

7. MISCELLANEOUS

Kodada stated that the City should not issue any Certificate of Occupancy permits to Mattamy Homes for the homes being built along 8th Avenue NE until the damaged to the trail is corrected.

8. ADJOURNMENT

A motion was made by Utecht and seconded by Ziskovsky to adjourn the meeting. Vote for: Utecht, Ziskovsky, and Kodada; Against: None. Vote 3-0. Motion carried. The meeting ended at 7:21 pm.

Respectfully Submitted:

Benjamin Baker, City Planner