

**MINUTES
CITY OF LONSDALE
PARK AND RECREATION ADVISORY BOARD
SEPTEMBER 11, 2012**

MEMBERS PRESENT:

Micki Ziskovsky, Kevin Kodada, Laura Carpentier, and Shelly Narum

MEMBERS ABSENT:

Jeanette Utecht

STAFF PRESENT:

City Planner Benjamin Baker

1. CALL TO ORDER

Chairperson Kodada called the meeting to order at 7:00 pm (revised time) in the Council Chambers at 415 Central Street West.

2. AGENDA

A motion was made by Carpentier and seconded by Ziskovsky to approve the agenda as presented. Vote for: Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 4-0. Motion carried.

3. MINUTES

A motion was made by Carpentier and seconded by Narum to approve the minutes from the August 21, 2012 regular meeting. Vote for: Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 4-0. Motion carried.

4. PUBLIC COMMENT

None

5. PUBLIC HEARING

None

6. GENERAL BUSINESS

a. Update on the WELCO Hill Project and the Reopening of the Heath Creek Trail

The Commissioners reviewed pictures of the WELCO Hill Project showing the complete removal of the failing retaining wall and a newly graded hillside covered with erosion control blanket. Baker noted that the removed retaining wall blocks are going to be reused by the property owner throughout the neighborhood to complete some of the building pads and yards. He also said that the Heath Creek Trail, located at the bottom of the hill, is now safe to reopen. Baker also mentioned that the City Engineer has started initial engineering work for the Heath Creek trail sections within the Hwy 19 Right-of-Way (proposed for constructed in 2013) for the MNDOT permitting process.

- b. Update on the 2012 Jaycee Park Improvement Project
The Commissioners reviewed a couple pages of pictures showing the new improvements recently installed/constructed as part of the 2012 Jaycee Park Improvement Project. Baker noted that the drain tile work and asphalt/concrete paving were recently completed. He said that fencing, dugout construction, and seeding were the only items remaining.
- c. Update on the Proposed 2013 Sticha Park Pavilion Project
Baker stated that it is anticipated that the City Council would officially approve the bid documents and advertisement for bids at their meeting later in the week (September 13, 2012 Council Meeting). Kodada mentioned that the City might want to explore getting soil borings completed if a geotechnical company is already in town with the CIP Area No. 2 Project.
- d. Review and Discuss Play Equipment Options for Kalina Park & Sticha Park (Willow Creek Heights Neighborhood)
Following the direction of the City Council and Park Board, City staff researched new play equipment options to be installed within/near the Willow Creek Heights Neighborhood in 2013. Baker noted that with the proposed addition of a park pavilion in 2013, some play equipment should be installed next to the pavilion at Sticha Park. He also said that with the recent investment made in Kalina Park, Council Members and residents of Willow Creek Heights have expressed support for play equipment to be added to the park in 2013.

The Commissioners reviewed information and pictures for many different playground equipment items. They also reviewed and discussed estimated costs for the play equipment items along with accessory items such as surfacing options, boarder options, and installation. After further reviewing the many different items, the Commission narrowed down their priority list to a few items in Sticha Park and a few items in Kalina Park, including the discounted playground structures, web climber, zip line, summit climber, and swings. The Commission also noted that they liked the climbing rocks/ropes and fitness equipment. The Commission directed City staff to get concept sketches and estimated prices on the agreed upon play items.

- e. Review and Consider approval of Quote from Trcka Tree Moving & Sales in the Amount of \$5,715.00 for 27-Deciduous Trees and 18-Coniferous Trees Installed Along the Idaho Street SW
Baker stated that over the last few years, the Park Board has made it a priority to add trees along the major road corridors and trailways throughout Lonsdale. He mentioned that based on input from previous Park Board meetings, City staff solicited quotes for trailway/corridor trees along Idaho Street SW. He stated that the quotes are based off a plan showing 18 coniferous trees and 25 deciduous trees. He explained that the coniferous trees would work to screen the rear yards of homes along Harvest Drive SW and enhance the overall aesthetics of the Southern Trail route. He further explained that the deciduous trees would then be planted along the remaining stretch of the corridor by means of either cluster planting or spread out evenly every 40 – 60 ft. Baker noted that the submitted quotes also reflect the installation of 2 trees to replace the dead trees located behind the western City welcome sign. Quotes were received from five different companies:

- Trcka Tree Moving & Sales - \$5,715.00 (trees and installation)
- Knecht's Nurseries & Landscaping - \$6,000.00 (trees and installation)
- Bachman's Wholesale - \$2,846.08 (22 trees missing on submitted bid)
- Cross Nurseries Inc. - \$4,875.00 (trees only)
- Skluzacek Tree Movers (1) - \$720.00 (welcome sign trees and install only)
- Skluzacek Tree Movers (2) - \$7,420.00 (trees and installation – received late)

City staff recommended approving Trcka Tree Moving & Sales to install the 2 welcome sign replacement trees, 25 deciduous trees, and 18 coniferous trees along Idaho Street SW.

A motion was made by Carpentier and seconded by Ziskovsky to recommend approval of said quote from Trcka Tree Moving & Sales contingent upon the following conditions:

1. A mixture of hard maples (no silver maples), red oaks, birch, spruce, along with other similar tree species varieties shall be encouraged
2. A revised site plan for the Idaho Street SW trailway/corridor shall be reviewed by the Park Board before planting begins
3. Said trees shall be installed next Spring (2013)

Vote for: Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 4-0. Motion carried.

7. MISCELLANEOUS

- Ziskovsky mentioned that there is a dead tree near the playground at Jaycee Park. She said that some of the lilacs planted this past Spring with the 2012 Hwy 19 Landscaping Project also look dead. Baker stated that he would relay the message to the Public Works Department.

8. ADJOURNMENT

A motion was made by Ziskovsky and seconded by Narum to adjourn the meeting. Vote for: Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 4-0. Motion carried. The meeting ended at 8:43 pm.

Respectfully Submitted:

Benjamin Baker, City Planner