

**MINUTES
CITY OF LONSDALE
CITY COUNCIL MEETING
SEPTEMBER 11, 2014**

1. CALL TO ORDER

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

2. PLEDGE OF ALLEGIANCE

Everyone stood and recited the pledge of allegiance.

3. ROLL CALL

Members Present: Daleiden, Kodada, Rud, Furrer, and Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, City Planner Benjamin Baker, City Engineer Kevin Kawlewski, Public Works Director Russ Vlasak

4. APPROVAL OF AGENDA

Mayor Rud asked if there were any additions, deletions or corrections to the agenda.

A motion was made by Kodada and seconded by Furrer to approve the agenda as presented.

Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

5. APPROVAL OF MINUTES

None

6. PUBLIC HEARINGS

None

7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS

None

8. APPROVAL OF THE CONSENT AGENDA

A motion was made by Daleiden and seconded by Pelava to approve the consent agenda items as follows:

a. August Month End Additional Bills

Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Consider Approval of the City's 2014/2015 Property and Casualty Insurance Premium in the Amount of \$77,285.00 – Pete Flicek, Insurance Agent

City Insurance Agent Pete Flicek, Flicek Insurance Agency, provided an overview on the City's property and casualty insurance. He presented a premium breakdown comparison for the Council to review, which showed payments made for the previous years along with the proposed premium. Flicek explained that premiums are up 11% overall mainly due to claims from police department and from sewer backups statewide. He also relayed an email from Jan Kodet, of the League of Minnesota Cities, explaining why the premium increased for Lonsdale. Flicek went through the changes on the schedule of vehicles list. Furrer asked if the recent renovations at the 3-R Landmark School are covered under the proposed insurance policy. Flicek said yes, and he explained that appraisals were recently completed on City's buildings by the insurance company and that City Administrator Erickson reviews the property, facilities, and numbers annually.

A motion was made by Daleiden and seconded by Kodada to approve the City's 2014/2015 Property and Casualty Insurance premium in the amount of \$77,285.00. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- b. Consider Approval of the Final Payment in the Amount of \$24,930.00 to Tim Skluzacek Construction for the 3 R Landmark School Rehabilitation Project – Ben Baker, City Planner

Baker stated that the City received a final invoice request from Tim Skluzacek Construction in the amount of \$24,930.33. Baker noted that the Council approved a not-to-exceed amount for the project in the amount of \$78,500.00 back in May 2014. He stated that the total project cost came in at \$82,062.50, which was \$3,562.50 over the not-to-exceed amount. Baker detailed the project overage expense items and extra items that were not accounted for in the original bid. He said that siding and soffit replacement accounted for the majority of the extra costs. Baker noted that the project was completed over a month later than the deadline. Baker acknowledged all the volunteers that helped with the project, and he thanked the 3-R Landmark Group and Valspar Corporation for their donations to the project. The Council reviewed four pages of before and after pictures, showing a drastic improvement in the overall appearance to the building. Erickson explained that the City has been working with the Rice County Historical Society to get help with promotion and maintenance funding. Baker asked the Council members if the cupola should be painted red as before, or if it should be left white. The Council agreed that the white does look good, and they left it up to the Park Board and City staff to decide.

A motion was made by Kodada and seconded by Furrer to approve the final payment in the amount of \$24,930.00 to Tim Skluzacek Construction for the 3-R Landmark School Rehabilitation Project. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- c. Consider Approval of a Quote Submitted by Badger Excavating in the Amount of \$3,900.00 for the Hruby Storm Drainage Improvement Project, Kevin Kawlewski, City Engineer

Kawlewski stated that four contractors were sent bid forms for the Hruby Storm Drainage Project, but that only two bids were received: 1) Badger Excavating - \$3,900.00 and 2) Rud Construction - \$7,550.00. He said that he did confirm with the low bidder that everything was accounted for in the bid.

A motion was made by Kodada and seconded by Furrer to approve a quote submitted by Badger Excavating in the amount of \$3,900.00 for the Hruby Storm Drainage Improvement Project. Vote for: Daleiden, Kodada, Furrer, and Pelava. Vote against: None. Abstained: Rud. Vote: 4-0-1. Motion carried.

- d. Consider Approval of Resolution 2014-34, a Resolution Receiving the Area No. 5 Feasibility Report, Calling for a Hearing on the Improvement and Authorizing the Plans and Specifications – Kevin Kawlewski, City Engineer

The Council reviewed the feasibility study report for the Area 5 Street Reconstruction Project. Kawlewski briefly ran through the different assessment options available. He recommended that the Council formally accept the report and call for a public hearing on the project.

A motion was made by Daleiden and seconded by Pelava to approve Resolution 2014-34, a resolution receiving the Area No. 5 Feasibility Report and calling for a Public Hearing on the improvement. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- e. Consider Approval of the First Amendment to Water Tower Lease Agreement Between the City of Lonsdale and T-Mobile – Joel Erickson, City Administrator

Erickson explained that T-Mobile has submitted a building permit to add three additional antennas and three small radio equipment boxes to the existing antenna facility at the water tower. He said that according to the current lease agreement, T-Mobile is to pay an additional \$137.66 per additional antenna. He said that there are currently 9 antennas on the water tower and 3 antennas, which would bring in \$4,955.76 additional revenue to the Park Fund annually. Erickson explained that he did try to negotiate a higher lease payment for the additional antennas, but that T-Mobile had no legal responsibility to pay anything extra according to the contract. Erickson recommended approving the First Amendment to the Water Tower Lease Agreement.

A motion was made by Kodada and seconded by Pelava to approve the First Amendment to Water Tower Lease Agreement between the City of Lonsdale and T-Mobile. Vote

for: Daleiden, Kodada, Rud, Furrer, and Pelava. Vote against: None. Abstained: None.
Vote: 5-0. Motion carried.

11. OTHER BUSINESS

- a. Reminder of September 15, 2014 Special City Council Meeting – 2015 Budget
Erickson reminded the Council about the Special City Council Meeting scheduled for September 15, 2014 at 6:00 pm.
- b. Department Reports
 - Vlasak said that the Public Works Department is doing sewer jetting and doing final grade work at Kalina Park and the Archery Range.
 - Kawlewski said that the DRS Sewer Project is nearly completed. He noted that the project is on time and under budget.
 - Erickson said that City, project engineer, and contractor recently met and came to terms on outstanding payment and workmanship items. He said that the punch list items should be completed soon. Erickson also mentioned that the EDA will be working with Livewire Films to shoot the third marketing video for Lonsdale.
 - Baker provided an update on the Veterans Memorial Project.
- c. Council Reports

Council Member Daleiden

Daleiden provided an update on the liquor store.

Council Member Kodada

Kodada stated that a Grand Opening Event will be held on October 7th for the recently completed Kalina Park, Rezac Nature Preserve, and Archery Range.

Council Member Furrer

Furrer said that the Library Board will be discussing the Shelver Position and the EDA will be talking about the possibility of a Lonsdale mobile app.

Council Member Pelava

Pelava provided an update on new home statistics to-date.

Mayor Rud

Mayor Rud read a thank you from the Golder Agers group, thanking the City and Council for allowing them to be the Green Team. Rud mentioned that the EDA should work on promoting, advertise, and obtaining a broker for the Business Park. He said that there are a few commercial building contractors that would erect a building in the new Business Park if one or two potential renters commit to leasing from them.

12. ADJOURNMENT

A motion was made by Kodada and seconded by Furrer to adjourn the meeting. Vote for: Daleiden, Kodada, Rud, Furrer, and Pelava. Against: None Vote 5-0. Motion carried. The meeting ended at 7:50 pm.

Respectfully Submitted:

Joel A. Erickson, City Administrator