

**MINUTES  
CITY OF LONSDALE  
PARK AND RECREATION ADVISORY BOARD  
September 13, 2011**

**MEMBERS PRESENT:**

Jeanette Utecht, Micki Ziskovsky, Kevin Kodada, Laura Carpentier, and Shelly Narum

**MEMBERS ABSENT:**

None

**STAFF PRESENT:**

City Planner Benjamin Baker

**1. CALL TO ORDER**

Chairperson Kodada called the meeting to order at 6:00 pm in the Council Chambers at 415 Central Street West.

**2. AGENDA**

A motion was made by Carpentier and seconded by Utecht to approve the agenda as presented. Vote for: Utecht, Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 5-0. Motion carried.

**3. MINUTES**

A motion was made by Utecht and seconded by Ziskovsky to approve the minutes from the August 9, 2011 regular meeting. Vote for: Utecht, Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 5-0. Motion carried.

**4. PUBLIC COMMENT**

None

**5. PUBLIC HEARING**

None

**6. GENERAL BUSINESS**

- a. Update on Phase II of the MnDOT Roadside Landscaping Partnership Program  
Baker stated that the MnDOT District 6 survey crew was in Lonsdale on September 9<sup>th</sup> verifying the Hwy 19 right-of-way lines for the Joint Landscape Partnership Program Project. He provided a right-of-way map and picture showing the East-Side Welcome Sign landscaping area was encroaching about 1 – 3 feet into the neighboring property to the north. Baker mentioned that MnDOT would like to see all the landscaping brought back into the State right-of-way. Kodada asked if the City could get a small easement from the property owner. Carpentier mentioned that she could help replant the 3 grass clumps and Juniper in an appropriate spot within the landscaping area.

- b. Consider Approval of the K-4 Students @ Montgomery-Lonsdale East Elementary School as the October-November-December 2011 Green Team  
Baker presented the Park Board with two Green Team applications to consider: 1) K-4 Students @ Montgomery-Lonsdale East Elementary and 2) Lonsdale Cub Scout Pack # 327. Baker recommended approving the Montgomery-Lonsdale K-4 Students as the next Green Team because their group has not had the opportunity to serve as the Green Team yet, and because they identified Oct-Nov-Dec as their first choice.

A motion was made by Utecht and seconded by Carpentier to approve the K-4 Students @ Montgomery-Lonsdale East Elementary School as the October-November-December 2011 Green Team. Vote for: Utecht, Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 5-0. Motion carried.

- c. Tree Nursery Status Update

The Park Board reviewed seven pictures of the Idaho Street Tree Nursery. Carpentier provided the Board with a status update on the trees. She mentioned that there are about 12 spruce trees and 35 maples that have survived along with various other trees and lilacs. She said that weeds have overtaken many of the grow tubes. She said that some trees could be ready for transplant next year, but she recommended waiting another 2 – 3 years. The Board agreed to discuss tree irrigation options at one of their upcoming meetings.

- d. Consider Approval of a Quote Submitted by Knecht's Nurseries & Landscaping in the Amount of \$3,000.00 for the Planting of 32 Container Trees Along 8<sup>th</sup> Avenue NE and Idaho Street SW (32 Trees will be Donated by Knecht's)  
Baker stated that Leif Knecht of Knecht's Nursery came up with a planting plan for 29 trees along 8<sup>th</sup> Avenue NE and 3 trees along Idaho Street SW. He mentioned that Knecht's offered to donate all 32 trees (valued at \$3,880), if the City covers the cost of installation (\$3,000). Baker provided the Board with tree prices from Bachman's to reference for comparison. He noted that the trees will be 7 ft. – 15 ft. in height and spaced about 80 ft. apart. Carpentier asked if the Norway Maples and State Street Miyabei Maples could be replaced with other trees due to the Norway's potential invasive nature. She also stated that she was not familiar with the Danada Charm Elm and Jefferson Elm listed on the planting list, and she questioned if those elms would be resistant to disease. The Board discussed the positives and negatives of some of the trees on the list, including seasonal color, branch strength, and tree droppings.

A motion was made by Utecht and seconded by Ziskovsky to approve a Quote Submitted by Knecht's Nurseries & Landscaping in the amount of \$3,000.00 for the planting of 32 container trees along 8<sup>th</sup> Avenue NE and Idaho Street SW (32 trees will be donated by Knecht's). Vote for: Utecht, Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 5-0. Motion carried.

e. Discuss Screen Plantings Around the Waste Water Treatment Plant (Along Willow Creek Drive SE)

Ziskovsky explained that she was contacted by the property owner of 803 Willow Creek Drive SE regarding the possibility of adding screen plantings along the southern hillside of the wastewater treatment plant. Kodada provided a brief explanation of the wastewater treatment process for the Board members. Baker mentioned that project funds ran out for landscaping when the wastewater treatment plant was constructed. He mentioned that the City could use some of the tree nursery trees on the hillside when they are ready in a couple years. The Board agreed to put the screening trees on their list of potential future park projects. Baker noted that the Board may want to relook at the City landscaping requirements for commercial and industrial projects at one of the upcoming meetings.

f. Update on Jaycee Park Improvements

Kodada provided an update on the proposed Jaycee Park project. He mentioned that the project may run over \$20,000, but it would be partially funded by the different ball clubs. He said that the project will fix the field drainage problems, add a home run net and safety fence caps, reset the bases, and other miscellaneous field work. Ziskovsky suggested adding lights at Jaycee Park. The Board discussed various locations within Jaycee Park and along nearby trails where lights should be added.

**7. MISCELLANEOUS**

**8. ADJOURNMENT**

A motion was made by Carpentier and seconded by Utecht to adjourn the meeting. Vote for: Utecht, Ziskovsky, Kodada, Carpentier, and Narum; Against: None. Vote 5-0. Motion carried. The meeting ended at 7:37 pm.

Respectfully Submitted:

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Benjamin Baker, City Planner