

**MINUTES  
CITY OF LONSDALE  
CITY COUNCIL MEETING  
SEPTEMBER 27, 2012**

**1. CALL TO ORDER**

Mayor Rud called a meeting of the Lonsdale City Council to order at 7:00 p.m. in the City Council Chambers, 415 Central Street West.

**2. PLEDGE OF ALLEGIANCE**

Everyone stood and recited the pledge of allegiance.

**3. ROLL CALL**

Members Present: Daleiden, Rud, Kodada, Furrer, and Pelava

Members Absent: None

City Staff Present: City Administrator Joel Erickson, Public Works Director Russ Vlasak, City Planner Benjamin Baker, Police Chief Jason Schmitz, and City Engineer Kevin Kawlewski

**4. APPROVAL OF AGENDA**

Mayor Rud asked if there were any corrections, additions, or deletions to the agenda.

A motion was made by Furrer and seconded by Pelava to approve the agenda as presented.

Vote for: Daleiden, Rud, Kodada, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

**5. APPROVAL OF MINUTES**

A motion was made by Daleiden and seconded by Kodada to approve the Minutes from the August 30, 2012 Regular Meeting, the September 6, 2012 Special Meeting and the September 13, 2012 Regular Meeting. Vote for: Daleiden, Rud, Kodada, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

**6. PUBLIC HEARINGS**

None

**7. PRESENTATION OF CITIZEN PETITIONS AND COMMENTS**

None

**8. APPROVAL OF THE CONSENT AGENDA**

A motion was made by Kodada and seconded by Furrer to approve the consent agenda as follows:

a. Monthly Bills

b. Treasurer's Report

c. Board and Commission Minutes

Vote for: Daleiden, Rud, Kodada, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

**9. OLD BUSINESS**

None

**NEW BUSINESS**

a. Update on the Northfield Area Ambulance Association (NAAA) – David Pfluke

David Pfluke, Lonsdale's NAAA Representative, provided an update on the August 29<sup>th</sup> NAAA Meeting held in Elko New Market. He said that the ambulance call volume was up. He also said that the new station is almost up and running. Pfluke mentioned that NAAA is pursuing the following items for the future:

- a new ambulance
- black boxes in each vehicle
- new graphics on the vehicles, and
- a new washer/dryer set.

Pfluke stated that the NAAA has formed a "work group" to determine the best direction for the organization. Rud and the Council thanked the NAAA and Pfluke for representing Lonsdale.

b. Consider Approval to Promote Candis Parkos to Full-Time Police Department

Receptionist

Police Chief Jason Schmitz provided a summary of Candis Parkos's six year employment thus far with the City of Lonsdale. He mentioned that Parkos has attended over 100 hours of training through the Bureau of Criminal Apprehension and Logis (current operations program). Schmitz went through some of Parkos's job responsibilities, including entering data, assisting with processing evidence, providing report copies, along with recordings for attorneys and the public. He mentioned that Parkos has had a good working relationship with the officers and other City employees. Schmitz recommended promoting Parkos to full-time for 2013. Daleiden clarified that the full-time position would start on October 1<sup>st</sup>. Schmitz and Erickson said yes. Kodada mentioned that it is definitely a needed position.

A motion was made by Pelava and seconded by Furrer to approve the promotion of Candis Parkos to Full-Time Police Department Receptionist. Vote for: Daleiden, Rud, Kodada, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- c. Consider Approval to Authorize Staff to Advertise for a Part Time Police Officer a Grade 8 / Step 1 (\$17.64/hr.)

Schmitz explained that during the background investigation of Terry Pretzloff, one of the City Council selected applicants from the October 2011 interviewee pool, it was discovered that the applicant was also having a background investigation done by the Rochester Police Department for a full-time position. He said that at that point, the Lonsdale Police Department suspended the background investigation. Schmitz asked the Council to consider re-advertising for a Part-Time Police Officer again.

A motion was made by Kodada and seconded by Furrer to authorize City staff to advertise for a Part Time Police Officer a Grade 8 / Step 1 (\$17.64/hr.). Vote for: Daleiden, Rud, Kodada, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- d. Consider Approval of Resolution 2012-40, a Resolution Adopting the Rice County All-Hazard Mitigation Plan

Erickson highlighted the 13 main components from the Rice County All-Hazard Mitigation Plan (over 200 pages). He mentioned that the Lonsdale Police Chief and Fire Chief reviewed and approved the hazard mitigation plan. Erickson stated that future FEMA funding depends on the approving the plan.

A motion was made by Kodada and seconded by Pelava to approve Resolution 2012-40, a resolution adopting the Rice County All-Hazard Mitigation Plan. Vote for: Daleiden, Rud, Kodada, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- e. Consider Approval of a Quote Submitted by Buscho Enterprises, LLC in the Amount of \$11,225.00 for Bio-Solids Hauling and Spreading

Erickson stated that Buscho Enterprises has provided bio-solid hauling and spreading services for Lonsdale over the last six years. Erickson said that Buscho was the only company to bid on the requested services, in the amount of \$11,225.00. Two other companies were contacted for bids (Nutri-Ject Systems and Mountain Environmental), but no bids were received. Furrer asked what the City paid last time for the service. Erickson said that it was approximately \$9,000.00 - \$10,000.00. Vlasak stated that the City is always looking for more places to haul/spread the bio-solids.

A motion was made by Daleiden and seconded by Kodada to approve a quote submitted by Buscho Enterprises, LLC in the amount of \$11,225.00 for bio-solids hauling and spreading. Vote for: Daleiden, Rud, Kodada, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

- f. Consider Approval of a Quote Submitted by Lano Equipment, Inc. in the Amount of \$21,781.00 for a Kubota F3680 Mower

Vlasak provided three quotes for the Council to review for a new Kubota F3680 Lawn Mower and Snow Blower: 1) Lano Equipment - \$21,781.00, 2) Niebur Tractor & Equipment, Inc. - \$26,608.90, and 3) St. Joseph Equipment - \$22,599.82 (quote includes

sales tax). He stated that the City did budget for the mower, and he mentioned that the new blower attachment will be able to clear off the smaller sidewalks better than the skid loader because the blower attachment is narrower.

A motion was made by Kodada and seconded by Furrer to approve a quote submitted by Lano Equipment, Inc. in the amount of \$22,599.82 for a Kubota F3680 Mower. Vote for: Daleiden, Rud, Kodada, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

g. Consider Approval to Appoint the Holy Cross Catholic School as the October-November-December Waste Management Youth Recycling Green Team

Erickson stated that the City currently has one Green Team application on file (received 6/24/12) from Holy Cross Catholic School. The Council reviewed the application.

A motion was made by Kodada and seconded by Pelava to approve the Holy Cross Catholic School as the October-November-December Waste Management Youth Recycling Green Team. Vote for: Daleiden, Rud, Kodada, Furrer and Pelava. Vote against: None. Abstained: None. Vote: 5-0. Motion carried.

## 10. OTHER BUSINESS

a. Project Updates

- Kawlewski provided an update on the CIP Area No. 2 Reconstruction Project (2012).
- Kawlewski also gave an update on the proposed CIP Area No. 5 Reconstruction Project (2013). He said that a Public Hearing is planned for the October 11, 2012 Council Meeting at the American Legion.
- Vlasak provided initial cost estimates for the proposed DRS Sewerline Project.
- Baker provided an update on the 2012 Jaycee Park Improvement Project
- Erickson provided an update on expected funding from the \$1.5 million DEED Grant.

b. Council / Department Reports

*Council Member Daleiden*

Daleiden stated that Lonsdale Liquor had both an increase in sales (up 9%) and in customer counts (up 8%). He also plugged some upcoming events at the liquor store.

In effort to keep property taxes low and continual upgrade Lonsdale's park and trail system, Rud suggested that the City should direct profits from Lonsdale Liquor towards parks and recreation expenses in the future.

*Council Member Kodada*

Kodada mentioned that the Park Board will be reviewing play equipment options at their next meeting. He also stated that a mandatory pre-bid meeting will be held on October 4<sup>th</sup> for contractors interested in bidding on the 2013 Sticha Park Pavilion Project.

*Council Member Furrer*

Furrer stated that interviews were held last week for the circulation clerk position at the Lonsdale Public Library.

*Council Member Pelava*

Pelava provided an update on from the September 20<sup>th</sup> Planning Commission meeting, including ordinances amendment updates for floodplains and yard encroachment, along with discussion on signage promoting downtown businesses.

*Mayor Rud*

Rud stated that the City recently met with officials from Steel-Waseca Cooperative Electric again to try and sure up a property transfer by the end of the year. He stated that the goal is to get started on project grading in 2013.

**11. ADJOURNMENT**

A motion was made by Kodada and seconded by Pelava to adjourn the meeting. Vote for: Daleiden, Rud, Kodada, Furrer and Pelava. Against: None Vote 5-0. Motion carried. The meeting ended at 7:48 pm.

Respectfully Submitted:

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Joel A. Erickson, City Administrator